

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education to  
“Conduct the District’s Business in Public”  
CLOSED SESSION – 6:00 p.m.  
OPEN SESSION – 7:00 p.m.**

**Farragut Elementary (Cafetorium)  
10820 Farragut Drive, Culver City, CA 90230**

**May 13, 2014**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent  
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

- 3.2 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)
- 3.3 Public Appointment/Employment (Pursuant to GC §54957)  
Certificated Personnel Services Report No. 16  
Classified Personnel Services Report No. 16

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees  
Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified District (CCUSD) for the 2014/2015 School Year

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – April 22, 2014
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 16
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 16

- 9.6 Approval is Recommended for CCHS Teacher and Students to Tour Colleges and Universities, March 22-28, 2015
- 9.7 Acceptance of Baseball Scoreboard Donation
- 9.8 Acceptance of Enrollment Report
- 9.9 Acceptance of the Compensation Report of the Members of the Board of Education
- 9.10 Approval is Recommended for CCHS Teachers and Students to Tour Ecuador and the Galapagos Islands, Summer 2016

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 CCUSD – Power of Us Recognition
- 10.2 Spotlight on Education – Office of Child Development

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

**12. INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Reading of Revised Board Policy 0410, Nondiscrimination in District Programs and Activities
- 12.2 First Reading of Administrative Regulation 3553 – Free and Reduced-Priced Meals
- 12.3 City of Culver City Safe Routes to School Program
- 12.4 Capital Projects Update
- 12.5 Local Control Accountability Plan (LCAP) Presentation

**13. RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

14.1a Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.2 **Education Services Items**

14.2a Second Reading and Approval of Revised Board Policy 6020, Instruction – Parent Involvement; and New Administrative Regulation 6020, Instruction – Parent Involvement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3 **Business Items**

14.3a Approval is Recommended for the Proposal from Southern Bleacher Company

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3b Approval is Recommended to Ratify Agreement with A.T.A.C.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3c Approval is Recommended for Year-End Appropriation Transfers

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4 **Personnel Items**

14.4a Second Reading and Approval of Revised Board Policy/Administrative Regulation 4113, Assignment

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

15. **BOARD BUSINESS - None**

16. ADJOURNMENT

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**

May 27 - 7:00 p.m. - Regular Public Meeting (6:00 p.m. Closed Session), CCMS, (Multi-Purpose Room), 4601 Elenda St.  
June 10 - 7:00 p.m. - Regular Public Meeting, (6:00 p.m. Closed Session), District Office, Board Room, 4034 Irving Place

**NOTE:** The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

5/13/14

7.1

**BOARD REPORT**

**7.1 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2014-2015 School Year**

The Initial Collective Bargaining Proposal from the Culver City Federation of Teachers (CCFT) 2014-2015 school year has been presented to the Culver City Unified School District (CCUSD). Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.

Leslie Lockhart  
Assistant Superintendent, CCUSD

Dear Leslie,

Thanks for inviting us to the bargaining table so early! We appreciate the district's suggestion that we get started now on next year's talks. We agree that an early settlement will send a positive message to our members as well as freeing us up to focus 100% of our energy on student achievement.

Here's our opening proposal for the 2014-2015 school year.

1. Article 32: Wages

- Implement across-the-board salary increase large enough to ensure that our top salary is at least at the median of the 47 unified districts in LA County and moving toward our next goal: the top quarter of the 47 districts in the county
- Add additional salary schedule longevity steps
- Add additional stipends to stipend schedule
- Clarify administrative designee compensation
- Clarify extra-duty assignment pay designation on pay warrants
- Increase opportunities to earn salary schedule credit
- Increase payment to elementary teachers accepting students due to the unavailability of substitutes

2. Article 31: Health and Welfare

- Increase CCUSD's contribution to health care premiums
- Increase annual dental maximum benefit
- Increase life insurance coverage
- Add disability insurance coverage

3. Article 25: Hours of Work

- Add two paid pupil-free days to "set up" and "take down" classrooms
- Establish limits on district-called meetings
- Explore start times/end times alternatives and collaboration/intervention schedules
- Add elementary "meeting-free" days to the collective bargaining agreement

4. Article 2: Recognition

- Add ROP teachers to the bargaining unit

Finally, we would like to discuss the possibility of offering again a retirement incentive program.

Sincerely,

David Mielke, President  
4/21/14

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

|                 |                                       |              |  |
|-----------------|---------------------------------------|--------------|--|
| <b>Meeting:</b> | <b><u>Regular Meeting</u></b>         | <b>Date:</b> | <b><u>April 22, 2014</u></b>             |
| <b>Place:</b>   | <b><u>Culver City High School</u></b> | <b>Time:</b> | <b><u>6:00 p.m. – Public Meeting</u></b> |
|                 | <b><u>(Multi-Purpose Room)</u></b>    |              | <b><u>6:01 p.m. – Closed Session</u></b> |
|                 | <b><u>4401 Elenda Street</u></b>      |              | <b><u>7:00 p.m. – Public Meeting</u></b> |
|                 | <b><u>Culver City, CA 90230</u></b>   |              |  |

**Board Members Present**  
Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

**Staff Members Present**  
David LaRose, Superintendent  
Kati Krumpe  
Leslie Lockhart  
Mike Reynolds

**Call to Order**

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:10 p.m. with all Board members in attendance. High School student, Kishore Athreya, led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board adopt the April 22, 2014 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**9. Consent Agenda**

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Paspalis withdrew items 9.8 and 9.9 so that the Board could read the Proclamations. No other items were withdrawn. It was moved by Ms. Robins and seconded by Ms. Paspalis to approve Consent Agenda Items 9.1 – 9.7 and 9.10 – 9.12 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting – March 11, 2014
- 9.2 Purchase Orders and Warrants
- 9.3 Acceptance of Gifts
- 9.4 Certificated personnel Reports No. 15
- 9.5 Classified Personnel Reports No. 15
- 9.6 Williams Quarterly Report on Uniform Complaints
- 9.7 Acceptance of Baseball Scoreboard Donation from Grey Block Pizza
- 9.10 CCHS Human Relations Ambassadors Project Field Trip to Zaca Lake, CA, April 27-29, 2014
- 9.11 Student Teacher Agreement Between Culver City Unified School District and California State Teach under California State Universities.

**9.8 Approval is Recommended for the Proclamation in Recognition of Classified Appreciation Week**

**9.9 Approval is Recommended for the Proclamation in Recognition of Teacher Appreciation Week**

Items 9.8 and 9.9 were withdrawn from the agenda so that Board members could read the Proclamations out loud.



Board members took turns reading first the Proclamation in Recognition of Classified Appreciation Week and then the Proclamation in Recognition of Teacher Appreciation Week. Debbie Hamme, President of the ACE Union was present to accept the Proclamation.

## **10. Awards, Recognitions and Presentations**

### **10.1 American Citizenship Awards**

Mr. LaRose and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of April. The recipients were Rowan Atwood from El Marino School; Dominick Pineda from El Rincon Elementary; Richy Pasquel Sernas from La Ballona School; Eva Gibbs Zehnder from Linwood E. Howe School; Ava Frans from Farragut School; Sesebil Abduselam from Culver City Middle School; Gabriel Galdamez from Culver Park High School; and Catherine Paris from Culver City High School. Board members presented each recipient with a pin and certificate; and thanked the students and their families for attending the meeting.

### **10.2 Recognition of CCHS ROP Program Career and Technical Education Awards Recipients**

Ms. Adrienne Madrid, ROP Counselor, recognized students for their CTE-ROP Student of Year medal placements. For the first time in Culver City, two students received Gold Medals: Kishore Athreya for UC Sports Medicine, and Kayla Kline for Culinary Arts. Talea Chaney received the Silver Medal for UC Sports Medicine. Two students received Bronze Medals: Ima DeLeon for Computer Applications and Gabriel Dordoni Maravankin for Automotive Technology. Marcos White, ROP Sports Medicine Teacher, announced the winners at the 13<sup>th</sup> Annual California State High School Sports Medicine Competition that took place on April 5, 2014. Those winners were Kishore Athreya, Talea Chaney, Elshadai Fekede, Aubree Flores, Chloe Green, Cynthia Herrera, Maya Lince, Martin Luna, Chris Muller, Madeline Parrales, Katie Rosengrant, Brenda Sernas, Marley Tellez, Jocelyn Torres, Imani White-Hinds and Leza Williams. In addition, Chloe Green earned first place for High School Student Trainer of the Year Advanced Division, and Chris Muller earned first place in the same competition's Rookie Division.

### **10.3 Certificates of Appreciation for Measure EE Committee Members**

Mike Reynolds recognized and thanked members of the committee, Michael Arena, Lloyd Dixon, and Crystal Alexander for their commitment and hard work in helping to provide oversight of the Measure EE parcel tax funds.

### **10.4 Presentation and Thanks for Baseball Scoreboard Donation**

This item was pulled from the agenda as the representatives did not make it to the meeting. It will be on a future agenda.

### **10.5 Spotlight on Education - Culver City High School**

Dr. Krumpe stated that she wanted to be the first to introduce and congratulate Mr. Farris who has received his doctorate and is now Dr. Dylan Farris. Dylan Farris, Principal of Culver City High School, provided the Board with information about the High School beginning with the demographics and the API scores of 832 which he is very proud of the teachers and students efforts. He stated that staff started off the year with the theme of being "under construction." Part of this theme was because of the many capital improvements that have taken place at the school such as the athletic field, lockers, the new gym floor, and the new scoreboard. Dr. Farris thanked the Board for approving the much needed improvements. He also spoke about the emerging Professional Learning Community (PLC) that is working on rebuilding the infrastructure that is the learning community. One of the mantras for them is "Challenge Your Normal." Dr. Farris went on to explain what that mantra meant and envisioning a school where no one fails. Another statement or mantra is "What's your plus?" That statement is meant to ask what is that "thing" that moves you or that you are interested in. Mr. Farris also spoke about the guiding questions for the PLC: 1) What do we want our students to know? 2) How do we know when they know it? 3) What do we do when they don't? 4) What do we do when they do know it? He spoke about what staff is doing in response to these questions. Mr. Farris informed the Board of the school-wide goals and celebrations.

Mr. Farris introduced Nicholas Guthman, ASB President, who spoke about this year's ASB theme of the year which is "Legacy" and what that meant. Some of the events arranged by this year's ASB were the Centaurian

Leadership Conference; Adopt-A-Family; bringing snow to the school for a "Winter Break"; the Talent Show; the Non-Profit Organization Faire; the Student/Staff Basketball Game; Spring Carnival which had a Mardi Gras theme; and the Multi-Cultural Faire. Mr. Guthman also spoke about his future plans.

Kishor Athreya, President of ROP Ambassadors, spoke about his mentor, Adrienne Madrid, and how helpful she was. Mr. Athreya expressed some of the items that they have worked on this year such as his founding of a web site for students that are struggling in their classes. The College and Career Center's Culver Closet is in full swing and students have been donating their time to help out. He stated that Ms. Fujisawa has created a job-shadowing program; and he thanked Mr. LaRose for his inspirational speech at the conference.

Kayle Khan Mohammed, a member of the AVP, spoke on behalf of the program and stated how the program really helped him to grow and build his confidence. The final speaker was Austin Carey who is the Student Panel Speaker. He spoke about his fulfilling experience at the High School, how much he has grown as a person, and the friendships he has made during his time. Mr. Carey shared with the Board how he got inspired to be a better student and how his interest grew to be a public speaker.

Board members thanked the presenters. Ms. Robins stated that many of the students, and Mr. Carey, were her students at the Middle School, and she expressed how proud she was to see them doing so well.

## **11. Public Recognition**

### **11.1 Superintendent's Report**

Mr. LaRose reported on his visit to El Rincon and complimented the students known as the El Rincon Rockets. He spoke about his visit to La Ballona for their validation visit for the California Distinguished School which went very well, and extended his compliments to the La Ballona Lions. He attended a Whole Child Whole Community meeting which was well attended. The Summer Lunch Program will be in session this summer and plans are being made. Mr. LaRose commended the Board on becoming a BLC (Board Learning Community) and expressed his appreciation. He commended Principal Veronica Montes on an outstanding Open House at Culver Park High School

### **11.2 Assistant Superintendents' Reports**

Dr. Krumpe thanked Dr. Farris and the students for such an inspiring presentation this evening. She provided an LCAP review and update. She explained how funding for schools will be change, and spoke about the final community meeting. Dr. Krumpe said that the community feedback was very encouraging. She met with the District Advisory Team and they provided reflective feedback for items that should be included in the District's plan regarding low-income families. There will be three public meetings to further discuss the LCAP. Dr. Krumpe stated that she received a call from UC Berkeley to request that we speak to them to help other districts go through the same process.

Mrs. Lockhart reported that she has received the CFT Proposal for 2014/2015 and hopefully the Public Hearing will be at the next meeting. She thanked David Mielke for getting the information to the District, and stated the partnership has been a great experience.

Mr. Reynolds reported that the elevator project is finally "getting off the ground" and there will be a Ground Breaking Ceremony on April 30<sup>th</sup>. He stated that the District saved a substantial amount on the athletic field projects. Mr. Reynolds provided the Board with brief explanations regarding the contracts that are on the agenda. There are still larger scale improvements that the bond would help to fund. He announced that there is a current vacancy on the Measure EE Committee that needs to be addressed. He has received two potential candidates. The Board had a consensus that the Director of Fiscal, Sean Kearney, should continue serving on the committee.

### **11.3 Student Representatives' Reports**

#### **Middle School Student Representative**

Natalya Tapia, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including upcoming field trip for 6<sup>th</sup> and 7<sup>th</sup> graders to Knott's Berry Farm; and Grad Night taking place

on June 6<sup>th</sup>. She reported that the 8<sup>th</sup> Grade Formal will take place in June and that they are working with Culver Closet so that everyone is able to have formal wear.

#### **Culver Park Student Representative**

Wendy Mendoza, Culver Park High School Student Representative, reported on activities at Culver Park High School, including recognizing Gabe Galdamez at Culver Park who won a certificate for photography. She stated that Homeroom Wars are still happening with students competing to see who gets all of their needed credits, and the winning class will get free pizza. She spoke about how another motivation for the students is that they get to participate in many of the senior activities that the High School is doing.

#### **Culver City High School Student Representative/Student Board Member**

Roy Gonzalez, Student Board Member, reported on activities at Culver City High School, including the highlights of the year and the success of Student Councils. He stated that the college acceptance letters have arrived and seniors are making their decisions about where they will attend next year. Room 16 has a list of the colleges or universities that students have been accepted to. Mr. Gonzalez stated that Prom season is coming up, and there are a lot of great things still to come as we get closer to the end of the year that he will be reporting on.

#### **11.4 Members of the Audience**

Members of the audience spoke about:

- Robert Zirgulis stated that he was happy to see a postcard mailer that he received that had a picture of the Natatorium on it. Many people will get to see the condition of the Natatorium and hopefully vote to approve the bond measure on the June ballot.
- Jane Steinberg who is a parent of a 10<sup>th</sup> grader that is in AVPA. She invited the Board to look at the Art Work that was around the Multi-Purpose Room where the meeting is held. She stated that she is very appreciative of the Board for their commitment to the arts in the District. Ms. Steinberg gave an update on what has already been accessed at the Robert Frost Auditorium in regards to improvements and repairs. She thanked the Board for committing to funding renovations for the auditorium with funding from the bond; and she thanked them for their efforts.
- Todd Johnson, Co-Chair of the Environmental Sustainability Committee, provided the Board with good news. He stated that Grades of Green is awarding the District with a Leadership Award going to Linwood Howe Elementary School. He also announced that the Green 5 Campaign and composting is getting launched at La Ballona Elementary and he provided an Earth Day message.
- David Mielke apologized for being late to the meeting and commended Mr. LaRose for being in the office at 7:00 a.m. He stated that he was participating with the students making a presentation on "The Psychology of Happy." Mr. Mielke reported on the opening of bargaining and how it has been great. He stated that there is a shared goal to reach the top forty-seven percent of the median of schools in the county. Part of the CFT proposal is to add ROP Program teachers to the bargaining unit. He explained how those teachers are in a "weird space" since they are part of that program, yet they are paid through the District.
- Leslie Adler, Executive Director of the Education Foundation, gave a reminder and extended invitations to the annual Tribute to the Stars. She announced Lloyd Dixon, who was in attendance, was the Volunteer of the Year at Culver City High School

#### **11.5 Members of the Board**

Board Members spoke about:

- Ms. Goldberg commended Todd Johnson and Shea Cunningham for their presentation at El Marino. She thinks it is great the way that the committee is preparing the students to be environmentally aware. Ms. Goldberg attended a tree planting in honor of Arbor Day. They planted a tree by Tito's Tacos on Washington Boulevard. After watching the presentations this evening she stated that Culver City High School has always been an exceptional school.
- Ms. Paspalis stated that she hopes she has not been too disruptive stepping out to take phone calls but one of her children has a high fever. She hopes audience members have noticed the great art

surrounding them at the meeting. The art work was done by the AVPA students. She reported on her attendance at the Linwood Howe Royal T event, and the Art Works event at Farragut.

- Dr. Levin reported on his attendance at the Farragut Art Works, and the Culver Park Open House. He stated that he had a lot of fun talking to the high school students about science.
- Ms. Robins extended her congratulations to the ROP students. She excited to the transition of many of her former students. She provided an update from the LACSTA meeting that she attended. She stated that the topic of technology in schools and transition for Common Core were the main topics. Ms. Robins reported on her attendance at the Farragut Art Works event and stated the work was outstanding. She asked about the program cost for Measure EE once it sunsets. Mr. Reynolds responded that no, he does not anticipate any changes to programs once Measure EE is over. There are no plans to change anything with the programs at the schools. Ms. Robins would like to see a criteria formalized that the Board would use to prioritize the capital projects. Dr. Levin asked if staff could put it on the agenda for the next Board meeting.
- Ms. Chardiet thanked the Culver City Council for approving support of Measure CC. Both she and Ms. Robins visited an apprenticeship program for electricians. Hopefully the Board can have discussions on these programs. She thanked staff and the many in the audience who walked and canvassed the city in support of Measure CC. Ms. Chardiet was at many of the school site events and they were all great. She thanked Mr. LaRose for acknowledging the Board for their dedication.

### 13. Recess

The Board recessed at 9:20 p.m. and reconvened at 9:30 p.m.

### 12. Information Items

In the interest of time, and the presenters that were present, Ms. Chardiet moved item 12.3 up on the agenda to precede 12.1

#### 12.3 Measure EE 2012-2013 Independent Audit

Lloyd Dixon presented on behalf of Crystal Alexander who was on vacation. He explained the audit and stated that it showed that the funds acquired from Measure EE are being used appropriately and for its intended uses. Michael Arenas thanked the Board for their earlier commendations. He also thanked Mr. Reynolds for his work with the committee and for announcing the current vacancy on the committee.

#### 12.1 First Reading of Revised Board Policy 6020, Instruction – Parent Involvement; and New Administrative Regulation 6020, Instruction – Parent Involvement

Dr. Krumpe introduced the Board Policy and Administrative Regulation to the Board. Dr. Levin stated that community and parental involvement is important to him. He thinks that the policy is aligned to what he believes. Ms. Chardiet had a question about literacy training that is mentioned. Dr. Krumpe responded that we are providing that as the technology component. Each school has their own training. Further discussion ensued about how the funding will happen and the District Office liaison. The Board Policy and Administrative Regulation will be brought back to the next meeting for action.

#### 12.2 First Reading of Revised Board Policy/Administrative Regulation 4113, Assignment

The Board Policy and Administrative Regulation were reviewed with no changes. They will be brought back to the next meeting for action.

### 14. Action Items

#### 14.1 Superintendent's Items - None

#### 14.2 Education Services Items

**14.2a Approval is Recommended for the Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Secondary**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve Exhibit to the AVID College Readiness System Services and Products Agreement for AVID Secondary Membership as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.2b Approval is Recommended for Revisions to the Secondary Enrollment Cap**

Ms. Paspalis stated that 2,050 is the current enrollment, and wanted to know if putting the cap at 2,100 be too high. The previous complaints prior to the cap was the hallways were overcrowded and she wanted to make sure that this was not an issue again if the cap were at 2,100. Mr. Farris stated that he felt comfortable with the cap placed at 2,100. Ms. Paspalis wanted to be clear on what the Board was trying to do since the prior Board spent a lot of time establishing a cap. Ms. Paspalis asked for clarification on the second sentence. Mr. LaRose responded that it was to make sure that residents moving into to the area have a preserved space. It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve Revisions to the Secondary Enrollment Cap as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3 Business Services Items****14.3a Approval is Recommended for the Agreement with Balfour Beatty Company for Elevator Project**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Agreement with Balfour Beatty Company for Elevator Project as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3b Approval is Recommended to Ratify Purchase Order to Southern Bleacher Company, Inc.**

**\*\*The Board Report for this item was inadvertently omitted for this item and therefore this item was pulled from the agenda. Instead, item 14.2b was numbered as the following item. Therefore, the rest of the items in the Business Section are moved up by one (1) letter than what is seen on the original agenda.**

**14.3b Approval is Recommended for Site Maintenance Work Master Architect Agreement with Ghataode Bannon Architects**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve the Site Maintenance Work Master Architect Agreement with Ghataode Bannon Architects as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3c Approval is Recommended for the Final Agreement with HplusF Architects for Robert Frost Modernization Project**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Final Agreement with HplusF Architects for Robert Frost Modernization Project as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3d Approval is Recommended for the Agreement with Cumming for Independent Cost Estimating Services for the Robert Frost Modernization**

It was moved by Ms. Robins and seconded by Ms. Goldberg that the Board approve the Agreement with Cumming for Independent Cost Estimating Services for the Robert Frost Modernization as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3e Approval is Recommended for the Rejection of Claim**

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the Rejection of Claim as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4 Personnel Items****14.4a Approval is Recommended for the Substitute Teacher Salary Schedule**

It was moved by Ms. Robins and seconded by Dr. Levin that the Board approve the Substitute Teacher Salary Schedule as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4b Approval is Recommended for the Classified Substitute and Classified Temporary Salary Schedule**

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the Classified Substitute and Classified Temporary Salary Schedule as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4c Approval is Recommended for the Adult School Unrepresented Teacher Salary Schedule**

It was moved by Dr. Levin and seconded by Ms. Robins that the Board approve the Adult School Unrepresented Teacher Salary Schedule as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4d Approval is Recommended for the Regional Occupational Program (ROP) Teacher Salary Schedule**

Ms. Paspalis asked about credentials for the ROP teachers and would like to discuss what is necessary for them to be official teachers. Mrs. Lockhart stated that Career Tech Ed credentials, is different than teacher credentialing used to work in a classroom. It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve the Regional Occupational Program (ROP) Teacher Salary Schedule as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4e Approval is Recommended for the Independent Study & Home Teacher Salary Schedule**

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve the Independent Study & Home Teacher Salary Schedule as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4f Approval and Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2014/2015**

It was moved by Ms. Robins and seconded by Ms. Goldberg that the Board approve the Adoption of Indefinite Action for Management, Confidential and Other Unrepresented Employees for 2014/2015 as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4g Approval is Recommended for Resolution #18-2013/2014, Catastrophic Leave for Classified Employee**

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve Resolution #18-2013/2014, Catastrophic Leave for Classified Employee as presented. The motion was unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**15. Board Business - None****Adjournment**

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Chardiet and unanimously approved with a vote of 4 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays to adjourn the meeting. Board President Ms. Chardiet adjourned the meeting at 10:00 p.m.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

**BOARD REPORT**

**5/13/14**  
**9.2**

**9.2 PURCHASE ORDERS**

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from April 13, 2014 through May 3, 2014 is \$354,656.90.

**BUDGET NUMBER LEGEND FOR FUNDS**

- 01.0 general fund
- 01.7 tri-city selva
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from April 13, 2014 through May 3, 2014 in the amount of \$354,656.90 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**



Board List Purchase Order Report  
 CULVER CITY UNIFIED SD

4/13/2014 To 5/3/2014

| PO Date  | PO #   | Stat | Ord# | Date       | Vendor Name                | Description                                  | Dept/Site | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount   | PO Amt |
|----------|--------|------|------|------------|----------------------------|--|-----------|------|---------|-------|-------|------|---------|-------|----------|--------|
| 04/15/14 | 61094M | C    |      | 04/15/2014 | AQUA-FLO                   | MAINTENANCE SUPP/EQUIP<br>04/15/2014         | 61094M    | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 13-14 | 52.33    |        |
| 04/16/14 | 61096M | A    |      | 04/16/2014 | CENTURY PAVING, INC.       | REPAIRS - OTHER<br>04/16/2014                | 61096M    | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 13-14 | 3,800.00 |        |
| 04/15/14 | 61097M | C    |      | 04/15/2014 | ENCORP                     | CONTRACT SERVICES RENDERED<br>04/15/2014     | 61097M    | 01.0 | 81500.0 | 00000 | 81100 | 5890 | 0005040 | 13-14 | 850.00   |        |
| 04/15/14 | 61098M | C    |      | 04/15/2014 | EXECUTIVE ENVIRONMENTAL    | CONTRACT SERVICES RENDERED<br>04/15/2014     | 61098M    | 01.0 | 81500.0 | 00000 | 81100 | 5890 | 0005040 | 13-14 | 795.50   |        |
| 04/16/14 | 61099M | C    |      | 04/16/2014 | FERGUSON HEATING & COOLING | MAINTENANCE SUPP/EQUIP<br>04/16/2014         | 61099M    | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 13-14 | 1,114.30 |        |
| 04/15/14 | 61100M | C    |      | 04/15/2014 | C. JUAREZ, INC.            | REPAIRS - OTHER<br>04/15/2014                | 61100M    | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 13-14 | 695.00   |        |
| 04/29/14 | 61102M | A    |      | 04/29/2014 | JOHNSTONE SUPPLY           | MAINTENANCE SUPP/EQUIP<br>04/29/2014         | 61102M    | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 13-14 | 2,000.00 |        |
| 04/29/14 | 61103M | A    |      | 04/29/2014 | BLIGH PACIFIC, INC.        | REPAIRS - OTHER<br>04/29/2014                | 61103M    | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 13-14 | 575.00   |        |
| 04/29/14 | 61104M | A    |      | 04/29/2014 | TOURCOACH CHARTER & TOURS  | TRANSPORTATION SUPP/EQUIP/SERV<br>04/29/2014 | 61104M    | 01.0 | 00000.0 | 00000 | 36000 | 5871 | 0005041 | 13-14 | 1,052.63 |        |
| 04/29/14 | 61105M | A    |      | 04/29/2014 | FERGUSON HEATING & COOLING | MAINTENANCE SUPP/EQUIP                       |           | 01.0 | 81500.0 | 00000 | 81100 | 4380 | 0005040 | 13-14 | 169.73   |        |

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **2**  
Run Date: **05/03/2014**  
Run Time: **02:45:40AM**  
FY: **13-14**  
**WEEKLY**

Report ID: **LAP0009C**  
District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From : **4/13/2014 To 5/3/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #    | Stat | Ord#       | Date       | Vendor Name                 | Description            | Dept/Site               | Fund                                     | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount    | PO Amt |
|------------|---------|------|------------|------------|-----------------------------|------------------------|-------------------------|--|---------|-------|-------|------|---------|-------|-----------|--------|
|            |         |      |            |            |                             |                        | 61105M                  | FERGUSON HEATING & COOLING               |         |       |       |      |         |       | 169.73    |        |
| 05/02/14   | 61106M  | A    | 05/02/2014 | 05/02/2014 | PIONEER ATHLETICS           | MAINTENANCE SUPP/EQUIP | Maintenance             | 01.0                                     | 81500.0 | 00000 | 81100 | 4400 | 0005040 | 13-14 | 2,698.79  |        |
| 05/02/2014 |         |      |            |            |                             |                        | 61106M                  | PIONEER ATHLETICS                        |         |       |       |      |         |       | 2,698.79  |        |
| 05/02/14   | 61108M  | A    | 05/02/2014 | 05/02/2014 | BEE PROFESSIONALS, INC.     | PEST CONTROL           | Maintenance             | 01.0                                     | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 13-14 | 225.00    |        |
| 05/02/2014 |         |      |            |            |                             |                        | 61108M                  | BEE PROFESSIONALS, INC.                  |         |       |       |      |         |       | 225.00    |        |
| 04/14/14   | 61223EF | C    | 04/14/2014 | 04/14/2014 | PAGE DANIEL                 | RENTS/RENTALS          | Culver City High School | 01.0                                     | 90127.0 | 11100 | 10000 | 5610 | 4010000 | 13-14 | 2,130.00  |        |
| 04/14/2014 |         |      |            |            |                             |                        | 61223EF                 | PAGE DANIEL                              |         |       |       |      |         |       | 2,130.00  |        |
| 04/21/14   | 61436A  | A    | 04/21/2014 | 04/21/2014 | SAMY'S CAMERA               | INSTRUCTIONAL SUPPLIES | Culver City High School | 01.0                                     | 96352.0 | 71100 | 10000 | 4310 | 4010000 | 13-14 | 8,000.00  |        |
| 04/21/2014 |         |      |            |            |                             |                        | 61436A                  | SAMY'S CAMERA                            |         |       |       |      |         |       | 8,000.00  |        |
| 04/16/14   | 62483   | C    | 04/16/2014 | 04/16/2014 | WESTERN GRAPHIX             | OFFICE SUPPLIES        | Human Resources         | 01.0                                     | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 13-14 | 143.08    |        |
| 04/16/2014 |         |      |            |            |                             |                        | 62483                   | WESTERN GRAPHIX                          |         |       |       |      |         |       | 143.08    |        |
| 04/16/14   | 62528   | A    | 04/16/2014 | 04/16/2014 | ACSA'S FOUNDATION FOR       | ADVERTISING            | Human Resources         | 01.0                                     | 00000.0 | 00000 | 74000 | 5830 | 0003000 | 13-14 | 520.00    |        |
| 04/16/2014 |         |      |            |            |                             |                        | 62528                   | ACSA'S FOUNDATION FOR EDUCATIONAL ADMIN. |         |       |       |      |         |       | 520.00    |        |
| 04/16/14   | 62674   | A    | 04/16/2014 | 04/16/2014 | D & D EDUCATION CONSULTANTS | CONTRACTED SERVICES    | Undistributed Sel-pa    | 01.7                                     | 65000.0 | 50500 | 22000 | 5850 | 0000000 | 13-14 | 5,000.00  |        |
| 04/16/2014 |         |      |            |            |                             |                        | 62674                   | D & D EDUCATION CONSULTANTS              |         |       |       |      |         |       | 5,000.00  |        |
| 04/16/14   | 62675   | A    | 04/16/2014 | 04/16/2014 | ROBERT R. SCALES            | CONTRACTED SERVICES    | Undistributed Bus Svcs  | 21.0                                     | 00000.0 | 00000 | 85000 | 5850 | 0000000 | 13-14 | 7,500.00  |        |
| 04/16/2014 |         |      |            |            |                             |                        | 62675                   | ROBERT R. SCALES                         |         |       |       |      |         |       | 7,500.00  |        |
| 04/23/14   | 62676   | A    | 04/23/2014 | 04/23/2014 | THE ACTORS' GANG            | CONTRACTED SERVICES    | Undistributed CCEF      | 01.0                                     | 90127.0 | 11100 | 10000 | 5850 | 0000000 | 13-14 | 15,000.00 |        |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **3**  
Run Date: **05/03/2014**  
Run Time: **02:45:40AM**  
FY: **13-14**  
**WEEKLY**

Purchase Orders/Buyouts To The Board for Ratification From : **4/13/2014 To 5/3/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Report ID: **LAPO009C**  
District: **64444**

| PO Date    | PO #  | Stat | Ord# | Date       | Vendor Name                          | Description                | Dept/Site                 | Fund | Res.Prij | Goal  | Funct | Obj  | Schl/Loc | BP    | Distrib | Amount    | PO Amt |
|------------|-------|------|------|------------|--------------------------------------|----------------------------|---------------------------|------|----------|-------|-------|------|----------|-------|---------|-----------|--------|
| 04/23/2014 |       |      |      |            | THE ACTORS' GANG                     |                            | 62676                     |      |          |       |       |      |          |       |         | 15,000.00 |        |
| 04/18/14   | 62728 | A    |      | 04/18/2014 | AMAZON.COM                           | BOOKS                      | Educational Services      | 01.0 | 00000.0  | 00000 | 21000 | 4210 | 0004000  | 13-14 |         | 231.59    |        |
| 04/18/2014 |       |      |      |            | AMAZON.COM                           |                            | 62728                     |      |          |       |       |      |          |       |         | 231.59    |        |
| 04/14/14   | 62729 | C    |      | 04/14/2014 | SANTA MONICA-MALIBU USD              | CONTRACT SERVICES RENDERED | Undistributed Sel.pa      | 01.7 | 33850.0  | 50500 | 22000 | 5890 | 0000000  | 13-14 |         | 24,712.00 |        |
| 04/14/2014 |       |      |      |            | SANTA MONICA-MALIBU USD              |                            | 62729                     |      |          |       |       |      |          |       |         | 24,712.00 |        |
| 04/15/14   | 62736 | C    |      | 04/16/2014 | SAN DIEGO COUNTY OFFICE OF           | CONFERENCE AND TRAVEL      | Special Projects          | 01.0 | 58200.0  | 00000 | 21000 | 5220 | 0004030  | 13-14 |         | 500.00    |        |
| 04/15/2014 |       |      |      |            | SAN DIEGO COUNTY OFFICE OF EDUCATION |                            | 62736                     |      |          |       |       |      |          |       |         | 500.00    |        |
| 04/16/14   | 62737 | A    |      | 04/16/2014 | MELROSEMAC, INC.                     | REPAIRS - OFFICE EQUIPMENT | La Ballona Elementary     | 01.0 | 91400.0  | 11100 | 10000 | 5630 | 2060000  | 13-14 |         | 284.54    |        |
| 04/16/2014 |       |      |      |            | MELROSEMAC, INC.                     |                            | 62737                     |      |          |       |       |      |          |       |         | 284.54    |        |
| 04/15/14   | 62738 | A    |      | 04/15/2014 | CDW-G                                | COMPUTER SUPP/EQUIP        | Technology                | 01.0 | 00000.0  | 00000 | 77000 | 5810 | 0005020  | 13-14 |         | 3,743.28  |        |
| 04/15/2014 |       |      |      |            | CDW-G                                |                            | 62738                     |      |          |       |       |      |          |       |         | 3,743.28  |        |
| 04/15/14   | 62739 | A    |      | 04/16/2014 | DELL COMPUTER CORP.                  | COMPUTER SUPP/EQUIP        | Technology                | 01.0 | 00000.0  | 00000 | 77000 | 4410 | 0005020  | 13-14 |         | 3,523.40  |        |
| 04/15/2014 |       |      |      |            | DELL COMPUTER CORP.                  |                            | 62739                     |      |          |       |       |      |          |       |         | 3,523.40  |        |
| 04/16/14   | 62740 | A    |      | 04/18/2014 | McGRAW-HILL SCHOOL EDUCATION         | BOOKS                      | Adult School              | 11.0 | 06390.0  | 41100 | 10000 | 4110 | 0000010  | 13-14 |         | 982.19    |        |
| 04/16/2014 |       |      |      |            | McGRAW-HILL SCHOOL EDUCATION         |                            | 62740                     |      |          |       |       |      |          |       |         | 982.19    |        |
| 04/15/14   | 62741 | A    |      | 04/15/2014 | CDI COMPUTER DEALERS INC.            | COMPUTER SUPP/EQUIP        | Technology                | 01.0 | 00000.0  | 00000 | 77000 | 4410 | 0005020  | 13-14 |         | 8,488.80  |        |
| 04/15/2014 |       |      |      |            | CDI COMPUTER DEALERS INC.            |                            | 62741                     |      |          |       |       |      |          |       |         | 8,488.80  |        |
| 04/16/14   | 62742 | C    |      | 04/16/2014 | ZEP SALES & SERVICE                  | JANITORIAL SUPP/EQUIP      | Culver City Middle School | 01.0 | 00000.0  | 00000 | 81000 | 4370 | 3010001  | 13-14 |         | 689.85    |        |

\* Prior Year Payments

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**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **4**  
Run Date: **05/03/2014**  
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**WEEKLY**

Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **4/13/2014 To 5/3/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #  | Stat | Ord#       | Date       | Vendor Name              | Description                | Dept/Site               | Fund                                 | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount    | PO Amt    |
|------------|-------|------|------------|------------|--------------------------|----------------------------|-------------------------|--------------------------------------|---------|-------|-------|------|---------|-------|-----------|-----------|
| 04/16/14   | 62743 | C    | 04/16/2014 | 04/16/2014 | WILDLIFE LEARNING CENTER | FIELD TRIPS                | El Rincon Elementary    | 01.0                                 | 00000.0 | 16003 | 10000 | 5816 | 2040000 | 13-14 | 910.00    | 689.85    |
| 04/16/2014 |       |      |            |            |                          |                            | 62743                   | WILDLIFE LEARNING CENTER             |         |       |       |      |         |       | 910.00    |           |
| 04/16/14   | 62744 | A    | 04/16/2014 | 04/16/2014 | LAPEL PINS PLUS          | OFFICE SUPPLIES            | Human Resources         | 01.0                                 | 00000.0 | 00000 | 74000 | 4350 | 0003000 | 13-14 | 326.32    | 326.32    |
| 04/16/2014 |       |      |            |            |                          |                            | 62744                   | LAPEL PINS PLUS                      |         |       |       |      |         |       | 326.32    |           |
| 04/28/14   | 62745 | X    | 04/29/2014 | 04/29/2014 | THERAPRO, INC.           | INSTRUCTIONAL SUPPLIES     | Special Education       | 01.0                                 | 33100.0 | 57700 | 11100 | 4310 | 0004040 | 13-14 | 29.35     | 29.35     |
| 04/28/2014 |       |      |            |            |                          |                            | 62745                   | THERAPRO, INC.                       |         |       |       |      |         |       | 29.35     |           |
| 04/18/14   | 62746 | C    | 04/18/2014 | 04/18/2014 | FOUR POINTS BY SHERATON  | HOTELS                     | Adult School            | 11.0                                 | 90138.0 | 41100 | 27000 | 5220 | 0000010 | 13-14 | 1,365.36  | 1,365.36  |
| 04/18/2014 |       |      |            |            |                          |                            | 62746                   | FOUR POINTS BY SHERATON              |         |       |       |      |         |       | 1,365.36  |           |
| 04/18/14   | 62747 | C    | 04/18/2014 | 04/18/2014 | SOLUTION TREE, LLC       | CONTRACT SERVICES RENDERED | Undistributed Supt      | 01.0                                 | 07393.0 | 00000 | 27000 | 5850 | 0000000 | 13-14 | 13,280.00 | 13,280.00 |
| 04/18/2014 |       |      |            |            |                          |                            | 62747                   | SOLUTION TREE, LLC                   |         |       |       |      |         |       | 13,280.00 |           |
| 04/18/14   | 62748 | C    | 04/18/2014 | 04/18/2014 | CALIFORNIA SCHOOL BOARDS | LEGAL SERVICES             | Superintendent's Office | 01.0                                 | 00000.0 | 00000 | 71000 | 5820 | 0001000 | 13-14 | 750.00    | 750.00    |
| 04/18/2014 |       |      |            |            |                          |                            | 62748                   | CALIFORNIA SCHOOL BOARDS ASSOCIATION |         |       |       |      |         |       | 750.00    |           |
| 04/18/14   | 62749 | C    | 04/18/2014 | 04/18/2014 | KIDSPACE CHILDREN'S      | FIELD TRIPS                | Linwood Howe Elementary | 01.0                                 | 91400.0 | 11100 | 10000 | 5816 | 2020000 | 13-14 | 483.00    | 483.00    |
| 04/18/2014 |       |      |            |            |                          |                            | 62749                   | KIDSPACE CHILDREN'S MUSEUM           |         |       |       |      |         |       | 483.00    |           |
| 04/18/14   | 62750 | C    | 04/21/2014 | 04/21/2014 | JPX.XPRESS PROFESSIONAL  | CONTRACTED SERVICES        | Special Projects        | 01.0                                 | 90126.0 | 00000 | 27000 | 5890 | 0004030 | 13-14 | 120.00    | 120.00    |
| 04/18/2014 |       |      |            |            |                          |                            | 62750                   | JPX.XPRESS PROFESSIONAL PIANO MOVERS |         |       |       |      |         |       | 120.00    |           |
| 04/22/14   | 62751 | A    | 04/22/2014 | 04/22/2014 | TROXELL COMMUNICATIONS   | COMPUTER SUPP/EQUIP        | Educational Services    | 01.0                                 | 00000.0 | 00000 | 21400 | 4410 | 0004000 | 13-14 | 3,121.18  | 3,121.18  |

\* Prior Year Payments

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**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **5**  
Run Date: **05/03/2014**  
Run Time: **02:45:40AM**  
FY: **13-14**  
**WEEKLY**

Report ID: LAPO009C  
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From: **4/13/2014 To 5/3/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                   | Change | Description                   | Dept/Site               | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib |           |  |  |
|----------|-------|------|------|------------|-------------------------------|--------|-------------------------------|-------------------------|------|---------|-------|-------|------|---------|-------|---------|-----------|--|--|
|          |       |      |      |            |                               |        |                               |                         |      |         |       |       |      |         |       | Amount  | PO Amt    |  |  |
|          |       |      |      |            |                               |        | 04/22/2014                    | 62751                   |      |         |       |       |      |         |       |         | 3,121.18  |  |  |
|          |       |      |      |            |                               |        | TROXELL COMMUNICATIONS        |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/25/14 | 62752 | A    |      | 04/25/2014 | TROXELL COMMUNICATIONS        |        | COMPUTER SUPP/EQUIP           | Educational Services    | 01.0 | 00000.0 | 00000 | 21400 | 4410 | 0004000 | 13-14 |         | 1,780.48  |  |  |
|          |       |      |      |            |                               |        | 04/25/2014                    | 62752                   |      |         |       |       |      |         |       |         | 1,780.48  |  |  |
|          |       |      |      |            |                               |        | TROXELL COMMUNICATIONS        |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/18/14 | 62753 | A    |      | 04/18/2014 | CDW-G                         |        | COMPUTER SUPP/EQUIP           | Culver Park High School | 01.0 | 07395.0 | 32000 | 10000 | 4410 | 5010000 | 13-14 |         | 221.60    |  |  |
|          |       |      |      |            |                               |        | 04/18/2014                    | 62753                   |      |         |       |       |      |         |       |         | 221.60    |  |  |
|          |       |      |      |            |                               |        | CDW-G                         |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/18/14 | 62754 | A    |      | 04/18/2014 | BRIGHT EYES ENTERPRISES, INC. |        | NURSING SUPP/EQUIP            | Nurses-Health Aides     | 01.0 | 56400.0 | 00000 | 31400 | 4400 | 0004027 | 13-14 |         | 146.35    |  |  |
|          |       |      |      |            |                               |        | 04/18/2014                    | 62754                   |      |         |       |       |      |         |       |         | 146.35    |  |  |
|          |       |      |      |            |                               |        | BRIGHT EYES ENTERPRISES, INC. |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/18/14 | 62755 | A    |      | 04/18/2014 | LEARNING A-Z                  |        | SUBSCRIPTIONS                 | Linwood Howe Elementary | 01.0 | 42030.0 | 11100 | 10000 | 4313 | 2020000 | 13-14 |         | 199.90    |  |  |
|          |       |      |      |            |                               |        | 04/18/2014                    | 62755                   |      |         |       |       |      |         |       |         | 199.90    |  |  |
|          |       |      |      |            |                               |        | LEARNING A-Z                  |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/23/14 | 62756 | A    |      | 04/23/2014 | MORE PREPARED                 |        | SECURITY SUPP/EQUIP/SYSTEM    | Security                | 01.0 | 00000.0 | 00000 | 83000 | 4310 | 0001050 | 13-14 |         | 3,865.59  |  |  |
|          |       |      |      |            |                               |        | 04/23/2014                    | 62756                   |      |         |       |       |      |         |       |         | 3,865.59  |  |  |
|          |       |      |      |            |                               |        | MORE PREPARED                 |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/18/14 | 62757 | C    |      | 04/18/2014 | SOLUTION TREE, LLC            |        | CONTRACTED SERVICES           | Undistributed Supt      | 01.0 | 07393.0 | 00000 | 27000 | 5850 | 0000000 | 13-14 |         | 13,600.00 |  |  |
|          |       |      |      |            |                               |        | 04/18/2014                    | 62757                   |      |         |       |       |      |         |       |         | 13,600.00 |  |  |
|          |       |      |      |            |                               |        | SOLUTION TREE, LLC            |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/25/14 | 62758 | A    |      | 04/25/2014 | HOME DEPOT CREDIT SERVICES    |        | JANITORIAL SUPP/EQUIP         | High School             | 01.0 | 00000.0 | 00000 | 81000 | 4370 | 4010001 | 13-14 |         | 4,500.00  |  |  |
|          |       |      |      |            |                               |        | 04/25/2014                    | 62758                   |      |         |       |       |      |         |       |         | 4,500.00  |  |  |
|          |       |      |      |            |                               |        | HOME DEPOT CREDIT SERVICES    |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/23/14 | 62759 | A    |      | 04/23/2014 | CITRIX SYSTEMS INC.           |        | CONTRACTED SERVICES           | Technology              | 01.0 | 00000.0 | 00000 | 77000 | 5810 | 0005020 | 13-14 |         | 621.00    |  |  |
|          |       |      |      |            |                               |        | 04/23/2014                    | 62759                   |      |         |       |       |      |         |       |         | 621.00    |  |  |
|          |       |      |      |            |                               |        | CITRIX SYSTEMS INC.           |                         |      |         |       |       |      |         |       |         |           |  |  |
| 04/22/14 | 62760 | A    |      | 04/22/2014 | HEINEMANN PUBLISHING          |        | BOOKS                         | Special Projects        | 01.0 | 30100.0 | 11100 | 10000 | 4210 | 0004030 | 13-14 |         | 8,695.00  |  |  |
|          |       |      |      |            |                               |        | 04/22/2014                    | 62760                   |      |         |       |       |      |         |       |         | 8,695.00  |  |  |
|          |       |      |      |            |                               |        | HEINEMANN PUBLISHING          |                         |      |         |       |       |      |         |       |         |           |  |  |

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\* Prior Year Payments

**Board List Purchase Order Report**  
**CULVER CITY UNIFIED SD**

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**WEEKLY**

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : **4/13/2014 To 5/3/2014**  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #  | Stat | Ord#       | Date                           | Vendor Name                    | Description            | Dept/Site | Fund                 | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount   | PO Amt |
|------------|-------|------|------------|--------------------------------|--------------------------------|------------------------|-----------|----------------------|---------|-------|-------|------|---------|-------|----------|--------|
|            |       |      |            |                                |                                |                        | 62760     | HEINEMANN PUBLISHING |         |       |       |      |         |       | 8,695.00 |        |
| 04/22/14   | 62761 | A    | 04/22/2014 | CDW-G                          | Superintendent's Office        | COMPUTER SUPPIEQUIP    | 62761     | 01.0                 | 00000.0 | 00000 | 27000 | 4410 | 0001000 | 13-14 | 2,080.50 |        |
| 04/22/2014 |       |      |            |                                | CDW-G                          |                        | 62761     |                      |         |       |       |      |         |       | 2,080.50 |        |
| 04/22/14   | 62762 | A    | 04/22/2014 | CAPTURE                        | Culver City High School        | OFFICE SUPPLIES        | 62762     | 01.0                 | 96352.0 | 71100 | 10000 | 4310 | 4010000 | 13-14 | 394.20   |        |
| 04/22/2014 |       |      |            |                                | CAPTURE                        |                        | 62762     |                      |         |       |       |      |         |       | 394.20   |        |
| 04/24/14   | 62763 | A    | 04/24/2014 | ASCD                           | Educational Services           | INSTRUCTIONAL SUPPLIES | 62763     | 01.0                 | 74050.0 | 00000 | 21000 | 4310 | 0004000 | 13-14 | 47.27    |        |
| 04/24/2014 |       |      |            |                                | ASCD                           |                        | 62763     |                      |         |       |       |      |         |       | 47.27    |        |
| 04/24/14   | 62764 | A    | 04/24/2014 | PEARSON CURRICULUM             | Undistributed SIMC             | BOOKS                  | 62764     | 01.0                 | 63000.0 | 11100 | 10000 | 4110 | 0000000 | 13-14 | 6,940.58 |        |
| 04/24/2014 |       |      |            |                                | PEARSON CURRICULUM             |                        | 62764     |                      |         |       |       |      |         |       | 6,940.58 |        |
| 04/24/14   | 62765 | A    | 04/24/2014 | PEARSON CURRICULUM             | Undistributed SIMC             | BOOKS                  | 62765     | 01.0                 | 63000.0 | 11100 | 10000 | 4110 | 0000000 | 13-14 | 5,554.60 |        |
| 04/24/2014 |       |      |            |                                | PEARSON CURRICULUM             |                        | 62765     |                      |         |       |       |      |         |       | 5,554.60 |        |
| 04/23/14   | 62766 | A    | 04/23/2014 | FOLLETT SCHOOL SOLUTIONS, INC. | Undistributed SIMC             | BOOKS                  | 62766     | 01.0                 | 63000.0 | 11100 | 10000 | 4110 | 0000000 | 13-14 | 5,736.00 |        |
| 04/23/2014 |       |      |            |                                | FOLLETT SCHOOL SOLUTIONS, INC. |                        | 62766     |                      |         |       |       |      |         |       | 5,736.00 |        |
| 04/23/14   | 62767 | A    | 04/23/2014 | SRA/MCGRAW-HILL                | Undistributed SIMC             | BOOKS                  | 62767     | 01.0                 | 63000.0 | 11100 | 10000 | 4110 | 0000000 | 13-14 | 2,348.90 |        |
| 04/23/2014 |       |      |            |                                | SRA/MCGRAW-HILL                |                        | 62767     |                      |         |       |       |      |         |       | 2,348.90 |        |
| 04/22/14   | 62768 | A    | 04/22/2014 | OLD TOWN MUSIC CO.             | Adult School                   | BOOKS                  | 62768     | 11.0                 | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 13-14 | 134.23   |        |
| 04/22/2014 |       |      |            |                                | OLD TOWN MUSIC CO.             |                        | 62768     |                      |         |       |       |      |         |       | 134.23   |        |
| 04/23/14   | 62769 | A    | 04/23/2014 | CTB/MCGRAW-HILL                | Adult School                   | OFFICE SUPPLIES        | 62769     | 11.0                 | 06390.0 | 41100 | 10000 | 4310 | 0000010 | 13-14 | 154.17   |        |
| 04/23/2014 |       |      |            |                                | CTB/MCGRAW-HILL                |                        | 62769     |                      |         |       |       |      |         |       | 154.17   |        |

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Report ID: LAPO009C  
 District: 64444

Purchase Orders/Buyouts To The Board for Ratification From : 4/13/2014 To 5/3/2014  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name               | Description                | Dept/Site                 | Fund                      | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount    | PO Amt |
|----------|-------|------|------|------------|---------------------------|----------------------------|---------------------------|---------------------------|---------|-------|-------|------|---------|-------|---------|-----------|--------|
|          |       |      |      |            |                           | 04/23/2014                 | 62769                     | CTB/MCGRAW-HILL           |         |       |       |      |         |       |         | 154.17    |        |
| 04/23/14 | 62770 | A    |      | 04/23/2014 | KAGAN PUBLISHING          | INSTRUCTIONAL SUPPLIES     | Culver City Middle School | 01.0                      | 00000.0 | 11100 | 10000 | 4310 | 3010001 | 13-14 |         | 127.08    |        |
|          |       |      |      |            |                           | 04/23/2014                 | 62770                     | KAGAN PUBLISHING          |         |       |       |      |         |       |         | 127.08    |        |
| 04/29/14 | 62771 | A    |      | 04/30/2014 | CDW-G                     | COMPUTER SUPP/EQUIP        | El Rincon Elementary      | 01.0                      | 07395.0 | 11100 | 10000 | 4410 | 2040000 | 13-14 |         | 450.25    |        |
|          |       |      |      |            |                           | 04/29/2014                 | 62771                     | CDW-G                     |         |       |       |      |         |       |         | 450.25    |        |
| 04/24/14 | 62772 | A    |      | 04/24/2014 | A.T.A.C. INC.             | SAFETY SUPP/EQUIP          | Culver City High School   | 40.0                      | 00000.0 | 00000 | 85000 | 6290 | 4010000 | 13-14 |         | 42,050.00 |        |
|          |       |      |      |            |                           | 04/24/2014                 | 62772                     | A.T.A.C. INC.             |         |       |       |      |         |       |         | 42,050.00 |        |
| 04/28/14 | 62773 | C    |      | 04/28/2014 | SO CAL AIR DYNAMICS, INC. | MAINTENANCE SUPP/EQUIP     | El Marino Language        | 14.0                      | 06205.0 | 00000 | 81000 | 4400 | 2030000 | 13-14 |         | 734.47    |        |
|          |       |      |      |            |                           | 04/28/2014                 | 62773                     | SO CAL AIR DYNAMICS, INC. |         |       |       |      |         |       |         | 734.47    |        |
| 04/29/14 | 62774 | A    |      | 04/29/2014 | FLANNERY COMPANY          | BOOKS                      | Adult School              | 11.0                      | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 13-14 |         | 420.26    |        |
|          |       |      |      |            |                           | 04/29/2014                 | 62774                     | FLANNERY COMPANY          |         |       |       |      |         |       |         | 420.26    |        |
| 04/29/14 | 62775 | A    |      | 04/29/2014 | MCGRAW HILL CO            | BOOKS                      | Adult School              | 11.0                      | 90139.0 | 41100 | 10000 | 4110 | 0000010 | 13-14 |         | 254.47    |        |
|          |       |      |      |            |                           | 04/29/2014                 | 62775                     | MCGRAW HILL CO            |         |       |       |      |         |       |         | 254.47    |        |
| 04/28/14 | 62776 | A    |      | 04/28/2014 | ESSENTIAL EDUCATION       | COMPUTER SUPP/EQUIP        | Adult School              | 11.0                      | 39130.0 | 41100 | 27000 | 4340 | 0000010 | 13-14 |         | 375.00    |        |
|          |       |      |      |            |                           | 04/28/2014                 | 62776                     | ESSENTIAL EDUCATION       |         |       |       |      |         |       |         | 375.00    |        |
| 04/28/14 | 62777 | A    |      | 04/28/2014 | GOPHER                    | INSTRUCTIONAL SUPPLIES     | Culver City Middle School | 01.0                      | 00000.0 | 11100 | 10000 | 4310 | 3010001 | 13-14 |         | 232.83    |        |
|          |       |      |      |            |                           | 04/28/2014                 | 62777                     | GOPHER                    |         |       |       |      |         |       |         | 232.83    |        |
| 04/28/14 | 62778 | A    |      | 04/29/2014 | E.G. BRENNAN & CO., INC.  | REPAIRS - OFFICE EQUIPMENT | Culver City Middle School | 01.0                      | 00000.0 | 00000 | 27000 | 5630 | 3010001 | 13-14 |         | 302.77    |        |
|          |       |      |      |            |                           | 04/29/2014                 | 62778                     | E.G. BRENNAN & CO., INC.  |         |       |       |      |         |       |         | 302.77    |        |

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Report ID: **LAPO009C**  
 District: **64444**

Purchase Orders/Buyouts To The Board for Ratification From : **4/13/2014 To 5/3/2014**  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #  | Stat | Ord#       | Date       | Vendor Name                      | Description                | Dept/Site                 | Fund                                | Res.Prj | Goal  | Funct | Obj  | Schl/Loc | BP    | Amount        | PO Amt |
|------------|-------|------|------------|------------|----------------------------------|----------------------------|---------------------------|-------------------------------------|---------|-------|-------|------|----------|-------|---------------|--------|
|            |       |      |            |            |                                  | <b>04/28/2014</b>          | <b>62778</b>              | <b>E.G. BRENNAN &amp; CO., INC.</b> |         |       |       |      |          |       | <b>302.77</b> |        |
| 04/28/14   | 62779 | A    | 04/28/2014 | 04/28/2014 | E.G. BRENNAN & CO., INC.         | REPAIRS - OFFICE EQUIPMENT | Culver City Middle School | 01.0                                | 00000.0 | 00000 | 27000 | 5630 | 3010001  | 13-14 | 1,847.81      |        |
| 04/28/2014 |       |      |            |            | E.G. BRENNAN & CO., INC.         |                            | 62779                     |                                     |         |       |       |      |          |       | 1,847.81      |        |
| 04/28/14   | 62780 | C    | 04/28/2014 | 04/28/2014 | WILLIAM SMYTHE & CHRISTINE ROESE | CONTRACT SERVICES RENDERED | Special Education         | 01.0                                | 33100.0 | 57500 | 39000 | 5890 | 0004040  | 13-14 | 960.00        |        |
| 04/28/2014 |       |      |            |            | WILLIAM SMYTHE & CHRISTINE ROESE |                            | 62780                     |                                     |         |       |       |      |          |       | 960.00        |        |
| 04/28/14   | 62781 | A    | 04/28/2014 | 04/28/2014 | LOS ANGELES COUNTY OFFICE OF     | CONTRACT SERVICES RENDERED | Special Education         | 01.0                                | 65000.0 | 57520 | 11100 | 5880 | 0004040  | 13-14 | 46,676.00     |        |
| 04/28/2014 |       |      |            |            | LOS ANGELES COUNTY OFFICE OF     |                            | 62781                     |                                     |         |       |       |      |          |       | 46,676.00     |        |
| 04/28/14   | 62782 | A    | 04/28/2014 | 04/28/2014 | MELROSEMAC, INC.                 | COMPUTER SUPP/EQUIP        | Special Education         | 01.0                                | 33100.0 | 57700 | 11100 | 4410 | 0004040  | 13-14 | 946.09        |        |
| 04/28/2014 |       |      |            |            | MELROSEMAC, INC.                 |                            | 62782                     |                                     |         |       |       |      |          |       | 946.09        |        |
| 04/24/14   | 62783 | A    | 04/24/2014 | 04/24/2014 | DELL COMPUTER CORP.              | COMPUTER SUPP/EQUIP        | Technology                | 01.0                                | 00000.0 | 00000 | 77000 | 4350 | 0005020  | 13-14 | 54.97         |        |
| 04/24/2014 |       |      |            |            | DELL COMPUTER CORP.              |                            | 62783                     |                                     |         |       |       |      |          |       | 54.97         |        |
| 04/24/14   | 62784 | C    | 04/24/2014 | 04/24/2014 | EDUCATION WEEK                   | SUBSCRIPTIONS              | Psych-Soc Work            | 01.0                                | 56400.0 | 00000 | 39000 | 4210 | 0004023  | 13-14 | 59.94         |        |
| 04/24/2014 |       |      |            |            | EDUCATION WEEK                   |                            | 62784                     |                                     |         |       |       |      |          |       | 59.94         |        |
| 04/24/14   | 62785 | A    | 04/24/2014 | 04/24/2014 | STAR ECO STATION                 | FIELD TRIPS                | EI Rincon Elementary      | 01.0                                | 00000.0 | 16003 | 10000 | 5816 | 2040000  | 13-14 | 318.00        |        |
| 04/24/2014 |       |      |            |            | STAR ECO STATION                 |                            | 62785                     |                                     |         |       |       |      |          |       | 318.00        |        |
| 04/24/14   | 62786 | A    | 04/24/2014 | 04/24/2014 | LAPEL PINS PLUS                  | OFFICE SUPPLIES            | Human Resources           | 01.0                                | 00000.0 | 00000 | 74000 | 4350 | 0003000  | 13-14 | 1,033.68      |        |
| 04/24/2014 |       |      |            |            | LAPEL PINS PLUS                  |                            | 62786                     |                                     |         |       |       |      |          |       | 1,033.68      |        |
| 04/28/14   | 62787 | A    | 04/28/2014 | 04/28/2014 | ACSA'S FOUNDATION FOR            | ADVERTISING                | Human Resources           | 01.0                                | 00000.0 | 00000 | 74000 | 5830 | 0003000  | 13-14 | 610.00        |        |
| 04/28/2014 |       |      |            |            | ACSA'S FOUNDATION FOR            |                            |                           |                                     |         |       |       |      |          |       | 610.00        |        |

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**WEEKLY**

4/13/2014 To 5/3/2014

Report ID: LAPO009C  
 District: 64444  
 Purchase Orders/Buyouts To The Board for Ratification From :  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #  | Stat | Ord# | Date       | Vendor Name                      | Description                | Dept/Site                 | Fund                                     | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Amount   | PO Amt |
|------------|-------|------|------|------------|----------------------------------|----------------------------|---------------------------|--|---------|-------|-------|------|---------|-------|----------|--------|
|            |       |      |      |            |                                  |                            | 62787                     | ACSA'S FOUNDATION FOR EDUCATIONAL ADMIN. |         |       |       |      |         |       |          | 610.00 |
| 04/25/14   | 62788 | C    |      | 04/25/2014 | CITY OF CULVER CITY              | CONTRACTED SERVICES        | Superintendent's Office   | 01.0                                     | 00000.0 | 00000 | 71000 | 5890 | 0001000 | 13-14 | 225.00   |        |
| 04/25/2014 |       |      |      |            |                                  |                            | 62788                     | CITY OF CULVER CITY                      |         |       |       |      |         |       | 225.00   |        |
| 04/28/14   | 62789 | A    |      | 05/01/2014 | SUSAN STIFFELMAN, MFT            | CONTRACT SERVICES RENDERED | El Rincon Elementary      | 01.0                                     | 30100.0 | 11100 | 10000 | 5810 | 2040000 | 13-14 | 375.00   |        |
| 04/28/2014 |       |      |      |            |                                  |                            | 62789                     | SUSAN STIFFELMAN, MFT                    |         |       |       |      |         |       | 375.00   |        |
| 04/29/14   | 62790 | A    |      | 04/29/2014 | APPLE INC.                       | COMPUTER SUPP/EQUIP        | Culver City High School   | 01.0                                     | 35500.0 | 11100 | 10000 | 4410 | 4010000 | 13-14 | 4,182.89 |        |
| 04/29/2014 |       |      |      |            |                                  |                            | 62790                     | APPLE INC.                               |         |       |       |      |         |       | 4,182.89 |        |
| 04/28/14   | 62791 | C    |      | 04/28/2014 | CROSS COUNTRY EDUCATION          | CONFERENCE AND TRAVEL      | Undistributed Se Ipa      | 01.7                                     | 65120.0 | 50500 | 22000 | 5220 | 0000000 | 13-14 | 636.00   |        |
| 04/28/2014 |       |      |      |            |                                  |                            | 62791                     | CROSS COUNTRY EDUCATION                  |         |       |       |      |         |       | 636.00   |        |
| 04/28/14   | 62792 | C    |      | 04/29/2014 | SAN JOAQUIN COUNTY OFFICE OF     | CONFERENCE AND TRAVEL      | Culver City Middle School | 01.0                                     | 74050.0 | 11100 | 10000 | 5220 | 3010000 | 13-14 | 1,000.00 |        |
| 04/28/2014 |       |      |      |            |                                  |                            | 62792                     | SAN JOAQUIN COUNTY OFFICE OF EDUCATION   |         |       |       |      |         |       | 1,000.00 |        |
| 04/28/14   | 62793 | C    |      | 04/28/2014 | THE SPARK PROGRAMS               | CONFERENCE AND TRAVEL      | El Marino Language        | 01.0                                     | 07395.0 | 00000 | 27000 | 5220 | 2030000 | 13-14 | 375.00   |        |
| 04/28/2014 |       |      |      |            |                                  |                            | 62793                     | THE SPARK PROGRAMS                       |         |       |       |      |         |       | 375.00   |        |
| 04/28/14   | 62794 | C    |      | 04/28/2014 | PESI                             | CONFERENCE AND TRAVEL      | Special Education         | 01.0                                     | 33101.0 | 50010 | 21000 | 5220 | 0004040 | 13-14 | 1,899.90 |        |
| 04/28/2014 |       |      |      |            |                                  |                            | 62794                     | PESI                                     |         |       |       |      |         |       | 1,899.90 |        |
| 04/29/14   | 62795 | A    |      | 04/29/2014 | THERAPRO, INC.                   | INSTRUCTIONAL SUPPLIES     | Special Education         | 01.0                                     | 33100.0 | 57700 | 11100 | 4310 | 0004040 | 13-14 | 29.35    |        |
| 04/29/2014 |       |      |      |            |                                  |                            | 62795                     | THERAPRO, INC.                           |         |       |       |      |         |       | 29.35    |        |
| 04/28/14   | 62796 | C    |      | 04/28/2014 | WILLIAM SMYTHE & CHRISTINE ROESE | CONTRACT SERVICES RENDERED | Special Education         | 01.0                                     | 33100.0 | 57500 | 39000 | 5890 | 0004040 | 13-14 | 500.00   |        |

\* Prior Year Payments

Stat: P=Pending, A=Active, C=Completed, X=Canceled

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **10**  
Run Date: **05/03/2014**  
Run Time: **02:45:40AM**  
FY: **13-14**  
**WEEKLY**

4/13/2014 To 5/3/2014

Report ID: **LAP0009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date    | PO #  | Stat | Ord# | Date       | Vendor Name                      | Description            | Dept/Site                            | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc  | BP    | Distrib | Amount    | PO Amt |
|------------|-------|------|------|------------|----------------------------------|------------------------|--------------------------------------|------|---------|-------|-------|------|----------|-------|---------|-----------|--------|
| 04/28/2014 |       |      |      |            | WILLIAM SMYTHE & CHRISTINE ROESE |                        | 62796                                |      |         |       |       |      |          |       |         | 500.00    |        |
| 04/29/14   | 62798 | A    |      | 04/29/2014 | LAKESHORE LEARNING               | INSTRUCTIONAL SUPPLIES | Culver City Middle School<br>62798   | 01.0 | 31850.0 | 11100 | 10000 | 4310 | 30100000 | 13-14 |         | 416.09    |        |
| 04/29/2014 |       |      |      |            | LAKESHORE LEARNING MATERIALS     |                        | 62798                                |      |         |       |       |      |          |       |         | 416.09    |        |
| 04/29/14   | 62799 | A    |      | 04/29/2014 | NASCO MODESTO                    | INSTRUCTIONAL SUPPLIES | Culver City High School<br>62799     | 01.0 | 35500.0 | 11100 | 10000 | 4310 | 40100000 | 13-14 |         | 4,616.93  |        |
| 04/29/2014 |       |      |      |            | NASCO MODESTO                    |                        | 62799                                |      |         |       |       |      |          |       |         | 4,616.93  |        |
| 04/29/14   | 62800 | A    |      | 04/29/2014 | BENCHMARK EDUCATION              | BOOKS                  | La Ballona Elementary<br>62800       | 01.0 | 30100.0 | 11100 | 10000 | 4210 | 20600000 | 13-14 |         | 4,006.84  |        |
| 04/29/2014 |       |      |      |            | BENCHMARK EDUCATION COMPANY      |                        | 62800                                |      |         |       |       |      |          |       |         | 4,006.84  |        |
| 04/29/14   | 62801 | A    |      | 04/29/2014 | BENCHMARK EDUCATION              | BOOKS                  | La Ballona Elementary<br>62801       | 01.0 | 30100.0 | 11100 | 10000 | 4210 | 20600000 | 13-14 |         | 2,921.34  |        |
| 04/29/2014 |       |      |      |            | BENCHMARK EDUCATION COMPANY      |                        | 62801                                |      |         |       |       |      |          |       |         | 2,921.34  |        |
| 04/29/14   | 62804 | A    |      | 04/29/2014 | DELL COMPUTER CORP.              | COMPUTER SUPP/EQUIP    | Superintendent's Office<br>62804     | 01.0 | 00000.0 | 00000 | 27000 | 4410 | 00010000 | 13-14 |         | 8,406.90  |        |
| 04/29/2014 |       |      |      |            | DELL COMPUTER CORP.              |                        | 62804                                |      |         |       |       |      |          |       |         | 8,406.90  |        |
| 04/29/14   | 62805 | A    |      | 04/30/2014 | DELL COMPUTER CORP.              | COMPUTER SUPP/EQUIP    | Technology<br>62805                  | 01.0 | 00000.0 | 00000 | 77000 | 6450 | 00050020 | 13-14 |         | 11,716.12 |        |
| 04/29/2014 |       |      |      |            | DELL COMPUTER CORP.              |                        | 62805                                |      |         |       |       |      |          |       |         | 11,716.12 |        |
| 04/29/14   | 62806 | A    |      | 04/29/2014 | GOPHER                           | INSTRUCTIONAL SUPPLIES | Office of Child Development<br>62806 | 12.0 | 50250.0 | 85000 | 10000 | 4310 | 00000002 | 13-14 |         | 193.42    |        |
| 04/29/2014 |       |      |      |            | GOPHER                           |                        | 62806                                |      |         |       |       |      |          |       |         | 193.42    |        |
| 04/29/14   | 62807 | A    |      | 04/29/2014 | WESTSIDE PRINT CENTER            | INSTRUCTIONAL SUPPLIES | Special Education<br>62807           | 01.0 | 33101.0 | 57700 | 11100 | 4310 | 00040040 | 13-14 |         | 557.25    |        |
| 04/29/2014 |       |      |      |            | WESTSIDE PRINT CENTER            |                        | 62807                                |      |         |       |       |      |          |       |         | 557.25    |        |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. 11  
Run Date: 05/03/2014  
Run Time: 02:45:40AM  
FY: 13-14  
**WEEKLY**

4/13/2014 To 5/3/2014

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord#       | Date                    | Vendor Name                 | Description                   | Dept/Site                     | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib   |           |
|----------|-------|------|------------|-------------------------|-----------------------------|-------------------------------|-------------------------------|------|---------|-------|-------|------|---------|-------|-----------|-----------|
|          |       |      |            |                         |                             |                               |                               |      |         |       |       |      |         |       | Amount    | PO Amt    |
| 04/29/14 | 62808 | A    | 04/29/2014 | DISCOUNT SCHOOL SUPPLY  | DISCOUNT SCHOOL SUPPLY      | INSTRUCTIONAL SUPPLIES        | Special Education 62808       | 01.0 | 33100.0 | 57300 | 11100 | 4310 | 0004040 | 13-14 | 95.02     | 95.02     |
| 04/30/14 | 62809 | A    | 04/30/2014 | BENCHMARK EDUCATION     | BENCHMARK EDUCATION COMPANY | BOOKS                         | Special Projects 62809        | 01.0 | 31850.0 | 00000 | 21000 | 4110 | 0004030 | 13-14 | 4,426.28  | 4,426.28  |
| 04/30/14 | 62810 | A    | 04/30/2014 | BENCHMARK EDUCATION     | BENCHMARK EDUCATION COMPANY | BOOKS                         | Special Projects 62810        | 01.0 | 31850.0 | 00000 | 21000 | 4110 | 0004030 | 13-14 | 2,070.94  | 2,070.94  |
| 04/29/14 | 62811 | C    | 04/29/2014 | AACI - H.C. LLC         | AACI - H.C. LLC             | CONFERENCE AND TRAVEL         | Culver City High School 62811 | 01.0 | 00000.0 | 16001 | 10000 | 5220 | 4010000 | 13-14 | 300.00    | 300.00    |
| 04/29/14 | 62812 | A    | 04/29/2014 | CSF BALFOUR             | CSF BALFOUR                 | GRADUATION SUPPLIES           | High School 62812             | 01.0 | 00000.0 | 00000 | 27000 | 4350 | 4010001 | 13-14 | 2,078.13  | 2,078.13  |
| 04/29/14 | 62813 | A    | 04/29/2014 | SOUTHWEST SCHOOL SUPPLY | SOUTHWEST SCHOOL SUPPLY     | INSTRUCTIONAL SUPPLIES        | High School 62813             | 01.0 | 00000.0 | 11100 | 10000 | 4310 | 4010001 | 13-14 | 16,000.00 | 16,000.00 |
| 04/30/14 | 62814 | A    | 04/30/2014 | DELL COMPUTER CORP.     | DELL COMPUTER CORP.         | REPAIRS - OTHER               | Technology 62814              | 01.0 | 00000.0 | 00000 | 77000 | 5630 | 0005020 | 13-14 | 1,099.00  | 1,099.00  |
| 05/01/14 | 62815 | A    | 05/01/2014 | B & H PHOTO-VIDEO-PRO   | B & H PHOTO-VIDEO-PRO AUDIO | CAMERA SUPP/EQUIP             | Culver City High School 62815 | 01.0 | 00000.0 | 16001 | 10000 | 4410 | 4010000 | 13-14 | 874.91    | 874.91    |
| 04/30/14 | 62816 | A    | 04/30/2014 | US GAMES                | US GAMES                    | PHYSICAL EDUCATION SUPP/EQUIP | La Ballona Elementary 62816   | 01.0 | 91400.0 | 11100 | 10000 | 4310 | 2060000 | 13-14 | 825.79    | 825.79    |

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\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. 12  
Run Date: 05/03/2014  
Run Time: 02:45:40AM  
FY: 13-14  
WEEKLY

4/13/2014 To 5/3/2014

Report ID: LAPO009C  
District: 64444

Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name                              | Description                          | Dept/Site                          | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount   | PO Amt   |
|----------|-------|------|------|------------|--|--------------------------------------|------------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|
| 05/01/14 | 62817 | A    |      | 05/01/2014 | CDW-G                                    | COMPUTER SUPP/EQUIP<br>05/01/2014    | High School<br>62817               | 01.0 | 00000.0 | 11100 | 10000 | 4410 | 4010001 | 13-14 |         | 1,094.35 | 1,094.35 |
| 05/02/14 | 62818 | A    |      | 05/02/2014 | PRESIDIO INX, LLC, A<br>PRESIDIO COMPANY | CONTRACTED SERVICES<br>05/02/2014    | Technology<br>62818                | 01.0 | 00000.0 | 00000 | 77000 | 5810 | 0005020 | 13-14 |         | 449.28   | 449.28   |
| 05/02/14 | 62819 | A    |      | 05/02/2014 | JB BACKHOE SERVICE                       | REPAIRS - OTHER<br>05/02/2014        | Maintenance<br>62819               | 01.0 | 81500.0 | 00000 | 81100 | 5630 | 0005040 | 13-14 |         | 1,259.00 | 1,259.00 |
| 05/02/14 | 62820 | A    |      | 05/02/2014 | STAPLES                                  | INSTRUCTIONAL SUPPLIES<br>05/02/2014 | Culver City High School<br>62820   | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 13-14 |         | 186.14   | 186.14   |
| 05/02/14 | 62821 | A    |      | 05/02/2014 | GUITAR CENTER                            | INSTRUCTIONAL SUPPLIES<br>05/02/2014 | Educational Services<br>62821      | 01.0 | 35500.0 | 11100 | 10000 | 4310 | 0004000 | 13-14 |         | 1,787.33 | 1,787.33 |
| 05/02/14 | 62825 | A    |      | 05/02/2014 | UC REGENTS                               | CONFERENCE AND TRAVEL<br>05/02/2014  | Culver City Middle School<br>62825 | 01.0 | 74050.0 | 11100 | 10000 | 5220 | 3010000 | 13-14 |         | 550.00   | 550.00   |
| 05/02/14 | 62826 | A    |      | 05/02/2014 | BIOZONE INTERNATIONAL LTD.               | BOOKS<br>05/02/2014                  | Culver City High School<br>62826   | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 13-14 |         | 145.20   | 145.20   |
| 05/02/14 | 62827 | A    |      | 05/02/2014 | WARD'S NATURAL SCIENCE                   | INSTRUCTIONAL SUPPLIES<br>05/02/2014 | Culver City High School<br>62827   | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 13-14 |         | 235.35   | 235.35   |
| 05/02/14 | 62828 | A    |      | 05/02/2014 | SARGENT-WELCH                            | INSTRUCTIONAL SUPPLIES<br>05/02/2014 | Culver City High School<br>62828   | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 13-14 |         | 1,645.07 | 1,645.07 |

Stat: P=Pending, A=Active, C=Completed, X=Canceled

\* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. 13  
Run Date: 05/03/2014  
Run Time: 02:45:40AM  
FY: 13-14  
WEEKLY

4/13/2014 To 5/3/2014

Report ID: LAPO009C  
District: 64444  
Purchase Orders/Buyouts To The Board for Ratification From :  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

| PO Date  | PO #  | Stat | Ord# | Date       | Vendor Name            | Description               | Dept/Site                           | Fund | Res.Prj | Goal  | Funct | Obj  | Sch/Loc | BP    | Distrib | Amount   | PO Amt   |
|----------|-------|------|------|------------|------------------------|---------------------------|-------------------------------------|------|---------|-------|-------|------|---------|-------|---------|----------|----------|
| 05/02/14 | 62829 | A    |      | 05/02/2014 | DEMCO, INC.            | OFFICE SUPPLIES           | Undistributed<br>62829 SIMC         | 01.0 | 00000.0 | 00000 | 24200 | 4350 | 0000000 | 13-14 |         | 540.82   | 540.82   |
|          |       |      |      |            |                        |                           |                                     |      |         |       |       |      |         |       |         |          |          |
| 05/02/14 | 62837 | A    |      | 05/02/2014 | BIO CORPORATION        | INSTRUCTIONAL<br>SUPPLIES | Culver City High<br>School<br>62837 | 01.0 | 07395.0 | 11100 | 10000 | 4310 | 4010000 | 13-14 |         | 750.03   | 750.03   |
|          |       |      |      |            |                        |                           |                                     |      |         |       |       |      |         |       |         |          |          |
| 05/02/14 | 68222 | A    |      | 05/02/2014 | BENCHMARK<br>EDUCATION | BOOKS                     | Linwood Howe<br>Elementary<br>68222 | 01.0 | 31850.0 | 11100 | 10000 | 4210 | 2020000 | 13-14 |         | 4,045.08 | 4,045.08 |
|          |       |      |      |            |                        |                           |                                     |      |         |       |       |      |         |       |         |          |          |

Total by District : 64444      354,656.90      354,656.90

End of Report LAPO009C

NONPUBLIC SCHOOLS:  
APPROVED YTD: \$3,122,347.08

**BOARD REPORT**

5/13/14  
9.3

**9.3 Approval is Recommended for Acceptance of Gifts – Donations**

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District’s vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

| <u>Location</u>             | <u>Donor/Item(s) Donated</u>   |
|-----------------------------|--|
| Office of Child Development | Mr. and Mrs. Peter Lenkey<br>Canopy to provide outdoor shade<br>for preschool students |
| Culver City Adult School    | Ms. Margery Dickens<br>2 books for the Transitions Program                             |
| Culver City Middle School   | Mrs. Allison Brush<br>Officejet Pro Printer for classroom                              |

RECOMMENDED MOTION: That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.4      Financial Implication for Certificated Services Report No. 16**

Total Fiscal Impact per Funding Source:

|                                       |    |           |
|---------------------------------------|----|-----------|
| Booster Club                          | \$ | 350.00    |
| Common Core – Educational Services    | \$ | 1,536.78  |
| Elementary Stipend                    | \$ | 5,100.00  |
| General Fund                          | \$ | 4,035.50  |
| Fee Based – Adult School              | \$ | 6,869.11  |
| Office of Child Development           | \$ | 4,504.00  |
| Summer School                         | \$ | 9,871.00  |
| Title I – Part A                      | \$ | 585.44    |
| Title III – Bilingual Education (LEP) | \$ | 18,283.20 |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 16**

**I. Authorization and Ratification of Employment**

A. Summer School Principal – High School  
Effective June 16, 2014 through July 25, 2014 at 379.65 per day, 7 hours per day for 26 days  
Funding Source: Summer School  
Total Cost: \$9,871.00

1. Tarvyd, Katherine

B. Fee Based Teacher – Adult School, Music  
Effective April 10, 2014 through June 20, 2014 at \$35.87 per hour, not to exceed  
5 hours per week  
Funding Source: Fee Based  
Total Cost: \$1,972.85

1. Sikorski, Patricia

C. Fee Based Teacher – Adult School, Sewing  
Effective April 15, 2014 through June 20, 2014 at \$35.87 per hour, not to exceed  
6 hours per week  
Funding Source: Fee Based  
Total Cost: \$2,152.20

1. Albert, Deborah

D. Fee Based Teacher – Adult School, Tennis  
Effective April 19, 2014 through June 20, 2014 at \$35.87 per hour, not to exceed  
4 hours per week  
Funding Source: Fee Based  
Total Cost: \$1,291.32

1. Ramirez, Vincent

E. Fee Based Teacher – Adult School, Painting  
Effective April 22, 2014 through June 20, 2014 at \$35.87 per hour, not to exceed  
2.5 hours per week  
Funding Source: Fee Based  
Total Cost: \$807.08

1. Jones, Stephen



**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 16 – Page 2**

**I. Authorization and Ratification of Employment – Continued**

F. Fee Based Teacher – Adult School, French  
Effective April 23, 2014 through June 20, 2014 at \$35.87 per hour, not to exceed  
2.0 hours per week  
Funding Source: Fee Based  
Total Cost: \$645.66

1. Stein, Eileen

G. Substitute Teacher – District Office  
Effective per date listed at \$127.50 per day, on-call when needed; \$163.20 on 21<sup>st</sup> day  
Funding Source: General Fund

- |    |                   |                       |
|----|-------------------|-----------------------|
| 1. | Akamine, Lynn     | Effective May 2, 2014 |
| 2. | Alcantar, Jayro   | Effective May 5, 2014 |
| 2. | Gable-Port, Holly | Effective May 2, 2014 |
| 3. | Hawkins, Mark     | Effective May 1, 2014 |
| 4. | Walsleben, Paul   | Effective May 1, 2014 |

H. Extra Assignment – Linwood, Various Assignments  
Effective June 1, 2014 through June 13, 2014 at stated stipend  
Funding Source: Elementary Stipend  
Total Cost: \$3,800.00

|     |                      |   |          |
|-----|----------------------|---|----------|
| 1.  | Abascal, Atoosa      | Special Events Committee  | \$ 30.00 |
| 2.  | Amoroso, April       | Family Committee, Field Trip, Outside Agencies<br>& Grade Level Responsibilities          | \$ 50.00 |
| 3.  | Beebe, Stephanie     | School Climate Committee, 5 <sup>th</sup> Grade Activities<br>& Student Council Moderator | \$360.00 |
| 4.  | Benitez, Claudia     | Leadership Team   | \$ 90.00 |
| 5.  | Burns, Tracy         | Leadership Team & 2 <sup>nd</sup> Grade Activities  | \$127.50 |
| 6.  | Cando, Cassandra     | School Climate Committee  | \$ 30.00 |
| 7.  | Chabola, Kevin       | Leadership Team & 5 <sup>th</sup> Grade Activities  | \$120.00 |
| 8.  | Chinelli, Vivian     | Leadership Team & Kindergarten Activities   | \$160.00 |
| 9.  | Cowen, Kate          | Special Events Committee & 1 <sup>st</sup> Grade Activities                               | \$ 50.00 |
| 10. | De Rojas, Laura      | Special Events Committee & Math Tournament  | \$ 75.00 |
| 11. | Galambos, Deborah    | Special Events Committee & Staff Social Fund  | \$120.00 |
| 12. | Glassman, Liat       | School Climate Committee & Field Trip   | \$ 37.50 |
| 13. | Gualtieri, Natalie   | School Climate Committee & Field Trip   | \$ 37.50 |
| 14. | Holman, Gregory      | Special Events Committee & Math Tournament  | \$240.00 |
| 15. | Jimenez, Armando     | Leadership Team   | \$ 90.00 |
| 16. | McVay, Mary          | Families Committee & Kindergarten Activities  | \$ 90.00 |
| 17. | Pryharsky, Christina | Families Committee & Field Trip   | \$ 37.50 |

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 16 – Page 3**

I. Authorization and Ratification of Employment – Continued

H. Extra Assignment – Linwood Howe, Various Assignments - Continued  
Effective June 1, 2014 through June 13, 2014 at stated stipend  
Funding Source: Elementary Stipend  
Total Cost: \$3,800.00

|     |                     |  |          |
|-----|---------------------|--|----------|
| 18. | Sanders, Terra      | Families Committee                                     | \$ 30.00 |
| 19. | Farrar, Courtney    | Student Study Team Committee & Kindergarten Activities | \$340.00 |
| 20. | Hodge, Amy          | Leadership Team, Kindergarten Activities & Field Trip  | \$180.00 |
| 21. | Mont, Allison       | Leadership Team & Student Council Moderator            | \$390.00 |
| 22. | Morales, David      | Student Study Team Committee                           | \$270.00 |
| 23. | Randall, Diane      | Families Committee                                     | \$ 30.00 |
| 24. | Redmon, Kimberly    | Student Study Team & Math Tournament                   | \$315.00 |
| 25. | Rose, Jeffrey       | Special Events Committee & Field Trip                  | \$ 60.00 |
| 26. | Schnauss, Elizabeth | Leadership Team, Performing Arts & Field Trip          | \$300.00 |
| 27. | Schneider, Chelsea  | Leadership Team & 1 <sup>st</sup> Grade Activities     | \$110.00 |
| 28. | Sweeney, Maryann    | Families Committee                                     | \$ 30.00 |

I. Extra Assignment – Linwood Howe, School Climate Committee, Kindergarten Activities & Choir Accompanist  
Effective May 1, 2014 through June 13, 2014 at \$1,300.00 stipend  
Funding Source: Elementary Stipend  
Total Cost: \$1,300.00

1. Frazier, Darla

J. Extra Assignment – Farragut, ELA Writing - Provide & Create Talking Points  
Effective May 14, 2014 through June 30, 2014 at \$36.59 per hour, not to exceed 1 hour per teacher  
Funding Source: Common Core – Educational Services  
Total Cost: \$73.18

1. Langholz, Estelle Farragut  
2. Roberts, Kelley Farragut

K. Extra Assignment – El Marino & Farragut, Common Core Standards Implementation  
Effective April 15, 2014 through June 30, 2014 at \$36.59, not to exceed 20 hours per teacher  
Funding Source: Common Core – Educational Services  
Total Cost: \$1,463.60

1. Chapin, Sabrina  
2. Rainoff, Alice

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No 16 – Page 4**

I. Authorization and Ratification of Employment – Continued

L. Extra Assignment – El Rincon, Provide Intervention Support  
Effective April 1, 2014 through June 13, 2014 at \$163.20 per day  
Funding Source: General Fund  
Total Cost: \$2,937.60

1. Perez, Emma

M. Extra Assignment – La Ballona, Extra Hours for Leadership Team  
Effective March 3, 2014 through June 13, 2014 at \$36.59 per hour, not to exceed  
8 hours per teacher  
Funding Source: Title I – Part A  
Total Cost: \$585.44

1. Arancibia, Debra  
2. Shulman, Marcia

N. Extra Assignment – High School, California Democracy Grant Civics  
Effective March 11, 2014 through June 30, 2014 at \$36.59 per hour, not to exceed  
6 hours per teacher  
Funding Source: General Fund  
Total Cost: \$1,097.70

|                       |                      |
|-----------------------|----------------------|
| 1. Kochevar, Jennifer | 4. Tarvyd, Katherine |
| 2. Plotnik, Lucas     | 5. Valverde, Carlos  |
| 3. Ta, Jenny          |                      |

O. Extra Assignment – High School, Culver City Little League Baseball Clinic  
Effective January 19, 2014 through February 2, 2014 at \$350.00 stipend  
Funding Source: Booster Club  
Total Cost: \$350.00

1. Prieto, Richard

P. Extra Assignment – Office of Child Development, Pre-K Testing  
Effective April 21, 2014 through June 30, 2014 at \$22.51 per hour, not to exceed 200 hours  
Funding Source: Office of Child Development  
Total Cost: \$4,504.00

1. Diaz, Frances

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No 16 – Page 5**

**I. Authorization and Ratification of Employment – Continued**

**Q. Extra Assignment – Various Sites, ELD Workshops and Coaching  
Effective January 16, 2014 through May 30, 2014 at \$36.59 per hour, not to exceed  
10 hours per teacher  
Funding Source: Title III – Bilingual Education (LEP)  
Total Cost: \$9,145.50**

| <u>El Marino</u>     |                  | <u>Linwood Howe</u> |                  | <u>Farragut</u> |                  |
|----------------------|------------------|---------------------|------------------|-----------------|------------------|
| 1.                   | Ezaki, Satomi    | 1.                  | Chinelli, Vivian | 1.              | Marshak, Sharon  |
| 2.                   | Miller, Samantha | 2.                  | Farrar, Courtney | 2.              | Revel, Dawn      |
| 3.                   | Nagumo, Noriko   | 3.                  | Frazier, Darla   | 3.              | Romero, Martha   |
| 4.                   | Niimura, Hitomi  | 4.                  | Holman, Gregory  | 4.              | Schaffer, Doris  |
| 5.                   | Omuro, Mitsuko   | 5.                  | McVay, Mary      | 5.              | Zimmerman, Carla |
| 6.                   | Romero, Rebecca  |                     |                  |                 |                  |
| 7.                   | Sekiguchi, Saori |                     |                  |                 |                  |
| 8.                   | Sorbille, Selva  |                     |                  |                 |                  |
| <br><u>El Rincon</u> |                  | <br><u>CCHS</u>     |                  |                 |                  |
| 1.                   | Glusac, Jan      | 1.                  | Long, Raymond    |                 |                  |
| 2.                   | Hiller, Diana    | 2.                  | Malla, Aravind   |                 |                  |
|                      |                  | 3.                  | Nguyen, Mai      |                 |                  |
|                      |                  | 4.                  | Nolan, Kelly     |                 |                  |
|                      |                  | 5.                  | Wong, Justin     |                 |                  |

**II. Revision of Previously Approved Item**

**a. Extra Assignment – District, EL Common Core Training  
Previously approved on Board Report #13; 2/25/14, Item E  
Effective January 6, 2014 through June 30, 2014 at current hourly rate based on per diem, not  
to exceed 40 hours per teacher  
Funding Source: Title III – Bilingual Education (LEP)  
Total Cost: \$8,771.80**

|    |                    |                  |
|----|--------------------|------------------|
| 1. | Benitez, Claudia   | \$74.01 per hour |
| 2. | Greenstein, Pamela | \$73.33 per hour |
| 3. | Yamakawa, Masakazu | \$71.97 per hour |

Change in Funding: From: Economic Impact Aid  
To: Title III

Change in Rate: From: \$35.70 per hour, not to exceed 40 hours per teacher  
To: current hourly rate of pay based on per diem, not to exceed 40 hours per teacher



**BOARD REPORT**

**9.4 Certificated Personnel Services Report No 16 – Page 7**

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 16

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.5 Financial Impact for Classified Personnel Services Report No. 16**

Total Funding Fiscal Impact:

|                          |   |
|--------------------------|---|
| Adult School Total:      | \$674.90<br>\$28.76 per hour, as needed   |
| Booster Club Total:      | \$1,750.00  |
| Child Development Total: | \$110,910.60<br>\$13.05 per hour, as needed   |
| Food Services Total:     | \$115.88<br>\$11.69 per hour, as needed   |
| General Fund Total:      | \$33,634.59<br>\$14.90 per hour, as needed<br>\$14.13 per hour, as needed<br>\$8.00 per hour, as needed |
| Title I Total:           | \$100.68  |

BOARD REPORT

9.5 Classified Personnel Services Report No. 16

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Campos, Karla  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective April 24, 2014  
Hourly, as needed – \$13.05 per hour
2. Hearn-Coleman, Maya  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective April 28, 2014  
Hourly, as needed – \$13.05 per hour
3. DiVitto, Denise  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective May 5, 2014  
Hourly, as needed – \$13.05 per hour
4. Williams, Levi  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective May 1, 2014  
Hourly, as needed – \$13.05 per hour
5. Martin, Maria  
Instructional Assistant – Child Development  
Child Development – Extra Assignment  
Not to exceed 10 hours  
Funding Source: Child Development  
Effective April 8, 2014 through June 13, 2014  
Range 11 – \$14.10 per hour  
Total Cost: \$141.00
6. Yoshida, Miwako  
Instructional Assistant – Child Development  
Child Development – Extra Assignment  
Not to exceed 10 hours  
Funding Source: Child Development  
Effective April 8, 2014 through June 13, 2014  
Range 11 – \$14.10 per hour  
Total Cost: \$141.00



**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 16 – Page 2**

I. Authorization, Approval & Ratification of Employment – continued

A. Child Development – continued

7. Rincon, Anna Instructional Assistant – Child Development II  
Child Development – Summer Program  
Not to exceed 60 hours  
Funding Source: Child Development  
Effective June 16, 2014 through  
August 22, 2014  
Range 13 – \$17.21 per hour  
Total Cost: \$1,032.60

8. Instructional Assistant – Child Development  
Child Development – Summer Program  
Not to exceed 400 hours  
Funding Source: Child Development  
Effective June 16, 2014 through August 22, 2014  
Total Cost: \$109,596.00

|    |                     |          |                  |
|----|---------------------|----------|------------------|
| a. | Andrus, Carla       | Range 11 | \$16.36 per hour |
| b. | Bedoya, Marilyn     | Range 11 | \$14.79 per hour |
| c. | Crespin, Loretta    | Range 11 | \$16.36 per hour |
| d. | Gallardo, Maria     | Range 11 | \$16.36 per hour |
| e. | Garcia, Elda        | Range 11 | \$17.66 per hour |
| f. | Gomez, Yolanda      | Range 11 | \$16.36 per hour |
| g. | Janacito, Ann       | Range 11 | \$16.36 per hour |
| h. | Lewis, Ameenah      | Range 11 | \$16.36 per hour |
| i. | Llosa, Silvia       | Range 11 | \$16.36 per hour |
| j. | Martin, Maria       | Range 11 | \$14.10 per hour |
| k. | Nuñez, Rocio        | Range 11 | \$15.58 per hour |
| l. | Orozco, Gema        | Range 11 | \$15.58 per hour |
| m. | Padilla, Jose       | Range 11 | \$16.36 per hour |
| n. | Roberts, Tanya      | Range 11 | \$16.36 per hour |
| o. | Rubalcaba, Carolina | Range 13 | \$18.58 per hour |
| p. | Sanchez, Lea        | Range 11 | \$16.36 per hour |
| q. | Yoshida, Miwako     | Range 11 | \$14.10 per hour |

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

B. Clerical & Fiscal

1. Camarillo, Yasmin  
Secretary III/Bilingual  
Adult School – Extra Assignment  
Not to exceed 10 hours  
Funding Source: Adult School – Kids Summer  
Effective April 7, 2014 through May 9, 2014  
Range 25 – \$25.03 per hour  
Total Cost: \$250.30
2. Perez, Elizabeth  
Senior Office Assistant  
Adult School – Extra Assignment  
Not to exceed 10 hours  
Funding Source: Adult School – Kids Summer  
Effective April 7, 2014 through May 9, 2014  
Range 19 – \$19.95 per hour  
Total Cost: \$199.50
3. Scott, Kelly  
Budget Secretary  
Adult School – Extra Assignment  
Not to exceed 10 hours  
Funding Source: Adult School – Kids Summer  
Effective April 7, 2014 through May 9, 2014  
Range 24 – \$22.51 per hour  
Total Cost: \$225.10
4. Bryant-Scott, Sandra  
Substitute Clerk Typist  
High School – Extra Assignment  
Not to exceed 8 hours  
Funding Source: General Fund  
Effective April 14, 2014  
Hourly, as needed – \$14.43 per hour  
Total Cost: \$115.44
5. Blackwell, Michelle  
Substitute Clerk Typist  
High School – Extra Assignment  
Not to exceed 8 hours  
Funding Source: General Fund  
Effective April 18, 2014  
Hourly, as needed – \$14.43 per hour  
Total Cost: \$115.44

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

B. Clerical & Fiscal – continued

6. Holland, Lynne  
Substitute Clerk Typist  
High School – Extra Assignment  
Not to exceed 8 hours  
Funding Source: General Fund  
Effective April 30, 2014  
Hourly, as needed – \$14.43 per hour  
Total Cost: \$115.44
  
7. Blackwell, Michelle  
Substitute Clerk Typist  
High School – Extra Assignment – AP Testing  
Not to exceed 5 hours  
Funding Source: General Fund  
Effective May 9, 2014  
Hourly, as needed – \$14.43 per hour  
Total Cost: \$72.15
  
8. Burne, Nancy  
Substitute Clerk Typist  
High School – Extra Assignment – AP Testing  
Not to exceed 64 hours  
Funding Source: General Fund  
Effective May 5, 2014 through May 23, 2014  
Hourly, as needed – \$14.43 per hour  
Total Cost: \$923.52
  
9. Edwards, Tasha  
Summer School Secretary  
High School – 6.5 hours per day, 25 days  
Funding Source: General Fund –  
Remedial Summer School CCHS  
Effective June 16, 2014 through July 25, 2014  
Range 21 – \$20.87 per hour  
Total Cost: \$3,391.38
  
10. Edwards, Tasha  
Summer School Secretary  
High School – Summer School Prep  
Not to exceed 16 hours  
Funding Source: General Fund –  
Remedial Summer School CCHS  
Effective June 16, 2014 through  
August 1, 2014  
Range 21 – \$20.87 per hour  
Total Cost: \$333.92

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services

1. Gibson, Stephanie  
Substitute Food Service Assistant  
Food Services  
Funding Source: Food Services  
Effective May 1, 2014  
Hourly, as needed – \$11.69 per hour
2. Miller, Lateefa  
Substitute Food Service Assistant  
Food Services  
Funding Source: Food Services  
Effective May 1, 2014  
Hourly, as needed – \$11.69 per hour
3. Avalos, Imelda  
Senior Food Service Assistant  
Food Services – Extra Assignment – BBQ Fest  
Not to exceed 4 hours  
Funding Source: Food Services  
Effective May 3, 2014  
Range 10 – \$15.88 per hour  
Total Cost: \$63.52
4. Cervantes, Esperanza  
Food Service Assistant  
Food Services – Extra Assignment – BBQ Fest  
Not to exceed 4 hours  
Funding Source: Food Services  
Effective May 3, 2014  
Range 6 – \$13.09 per hour  
Total Cost: \$52.36

D. Instructional Assistant

1. Ortiz, Rosibel  
Substitute Instructional Assistant  
District Office  
Funding Source: General Fund  
Effective May 1, 2014  
Hourly, as needed – \$14.13 per hour
2. Barnes, Raymond  
Substitute Instructional Assistant  
District Office  
Funding Source: General Fund  
Effective May 5, 2014  
Hourly, as needed – \$14.13 per hour

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 16 – Page 6**

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistant – continued

3. Torbati, Melisa  
Substitute Instructional Assistant  
District Office  
Funding Source: General Fund  
Effective May 5, 2014  
Hourly, as needed – \$14.13 per hour
  
4. Lopez, Maria  
Instructional Assistant – Bilingual  
High School – Extra Assignment –  
CAHSEE Proctor – Not to exceed 6 hours  
Funding Source: General Fund  
Effective May 18, 2014 through May 19, 2014  
Range 16 – \$18.46 per hour  
Total Cost: \$110.76
  
5. Houck, Cynthia  
Instructional Assistant  
La Ballona – Extra Assignment –  
Leadership Team – Not to exceed 6 hours  
Funding Source: Title I  
Effective March 3, 2014 through June 13, 2014  
Range 12 – \$16.78 per hour  
Total Cost: \$100.68
  
6. Moore, Oladele  
School Technology Technician  
High School – Extra Assignment –  
SBAC Testing – Not to exceed 10 hours  
Funding Source: General Fund  
Effective April 9, 2014 through April 30, 2014  
Range 21 – \$18.13 per hour  
Total Cost: \$181.30
  
7. Van Loo, Mary  
Substitute School Technology Technician  
High School – Extra Assignment – AP Testing  
Not to exceed 80 hours  
Funding Source: General Fund  
Effective May 7, 2014 through June 13, 2014  
Range 21 – \$20.87 per hour  
Total Cost: \$1,669.60

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance

1. Fonseca, Frank  
School Custodian  
MOT – Linwood Howe  
3.9 hours per day, school year  
Funding Source: General Fund  
Effective May 6, 2014  
Range 16 – \$15.88 per hour  
Total Cost: \$12,262.54
  
2. Awadallah, George  
School Custodian  
MOT – Middle School – Extra Assignment  
Spring Break – Not to exceed 3.9 hours per day  
Funding Source: General Fund  
Effective March 25, 2014 through  
March 26, 2014  
Range 16 – \$15.88 per hour  
Total Cost: \$123.86
  
3. Driver  
Maintenance, Operations & Transportation  
Summer School – Not to exceed 4.5 hours per day  
Funding Source: General Fund – Special Ed  
Effective June 17, 2014 through July 17, 2014  
Total Cost: \$7,736.40
  - a. Andrews, David                      Range 21              \$21.49 per hour
  - b. Dawson, Linford                      Range 21              \$21.49 per hour
  - c. Pleshe, Antoinette                      Range 21              \$21.49 per hour
  - d. Richmond, David                      Range 21              \$21.49 per hour
  
4. Bus Driver  
Maintenance, Operations & Transportation  
Summer School – Not to exceed 6 hours per day  
Funding Source: General Fund – Special Ed  
Effective July 1, 2014 through July 17, 2014  
Total Cost: \$4,338.84
  - a. Horn, Vanetta                      Range 23              \$22.60 per hour
  - b. Owens, Kenneth                      Range 23              \$20.54 per hour
  - c. Tucker, Kevyn                      Range 23              \$22.60 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 8

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

5. Bus Driver  
Maintenance, Operations & Transportation  
Summer Field Trips – OCD & Athletics  
Not to exceed 6 hours per day  
Funding Source: General Fund  
Effective July 1, 2014 through August 31, 2014

|    |                |          |                             |
|----|----------------|----------|-----------------------------|
| a. | Horn, Vanetta  | Range 23 | \$21.95 per hour, as needed |
| b. | Owens, Kenneth | Range 23 | \$19.95 per hour, as needed |
| c. | Tucker, Kevyn  | Range 23 | \$21.95 per hour, as needed |

F. Security

1. Bailey, Christopher                      Substitute Security Guard  
Security  
Funding Source: General Fund  
Effective May 1, 2014  
Hourly, as needed – \$14.90 per hour
2. Bragg, Michael                              Substitute Security Guard  
Security  
Funding Source: General Fund  
Effective May 1, 2014  
Hourly, as needed – \$14.90 per hour
3. Easterwood, Vincent                      Substitute Security Guard  
Security  
Funding Source: General Fund  
Effective May 1, 2014  
Hourly, as needed – \$14.90 per hour

G. Adult School Lecturers

1. Rakness, Caroline                          Temporary Adult School Lecturer  
Adult School  
Funding Source: Adult School – Fee Based  
Effective April 24, 2014  
Hourly, as needed – \$28.76 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 9

I. Authorization, Approval & Ratification of Employment – continued

H. Coaches

1. Perez, Adrian  
Temporary Assistant Baseball Coach  
High School  
Funding Source: General Fund  
Effective February 16, 2014 through  
May 16, 2014  
Stipend of \$1,200.00
2. Aceves, George  
Temporary Assistant Baseball Coach  
High School – Baseball Clinic –  
Culver City Little League  
Funding Source: Booster Club  
Effective January 19, 2014, January 26, 2014 &  
February 2, 2014  
Stipend of \$350.00
3. Benson, Steven  
Temporary Assistant Baseball Coach  
High School – Baseball Clinic –  
Culver City Little League  
Funding Source: Booster Club  
Effective January 19, 2014, January 26, 2014 &  
February 2, 2014  
Stipend of \$350.00
4. Burrell, Jeremy  
Temporary Assistant Baseball Coach  
High School – Baseball Clinic –  
Culver City Little League  
Funding Source: Booster Club  
Effective January 19, 2014, January 26, 2014 &  
February 2, 2014  
Stipend of \$350.00
5. Ikegami, Ray  
Temporary Assistant Baseball Coach  
High School – Baseball Clinic –  
Culver City Little League  
Funding Source: Booster Club  
Effective January 19, 2014, January 26, 2014 &  
February 2, 2014  
Stipend of \$350.00



BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 10

I. Authorization, Approval & Ratification of Employment – continued

H. Coaches – continued

6. Kocker, Jon  
Temporary Assistant Baseball Coach  
High School – Baseball Clinic –  
Culver City Little League  
Funding Source: Booster Club  
Effective January 19, 2014, January 26, 2014 &  
February 2, 2014  
Stipend of \$350.00

I. Noon Duty Supervisor

1. Lopez, Lorena  
Temporary After School Supervisor  
La Ballona – Intervention Program  
Not to exceed 10 hours per week, 5 weeks  
Funding Source: General Fund  
Effective April 1, 2014 through June 13, 2014  
Hourly, as needed – \$9.44 per hour  
Total Cost: \$472.00
2. Sayeed, Saira  
Temporary After School Supervisor  
La Ballona – Intervention Program  
Not to exceed 10 hours per week, 5 weeks  
Funding Source: General Fund  
Effective April 1, 2014 through June 13, 2014  
Hourly, as needed – \$9.44 per hour  
Total Cost: \$472.00

J. Student Helpers

1. Jean-Felix, Tairell  
Student Helper – Workability  
Location outside of district  
Funding Source: General Fund – Special Ed  
Effective April 18, 2014  
Hourly, as needed – \$8.00 per hour
2. Macchi, Maximo  
Student Helper – Workability  
Location outside of district  
Funding Source: General Fund – Special Ed  
Effective April 25, 2014  
Hourly, as needed – \$8.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 16 – Page 11

II. Authorization, Approval & Ratification of Change of Assignment Due to Probationary Release

1. Estioco-Barocio, Christine  
From: Probationary Release  
Security Communications Technician  
Security  
8 hours per day, 10 months per year  
Range 21 – \$3,208.92 per month  
Funding Source: General Fund  
Effective April 30, 2014  
To: Reinstatement to Previous Position  
Instructional Assistant –  
Physical Education  
El Marino  
3.5 hours per day, school year  
Range 15 – \$18.13 per hour  
Funding Source: General Fund  
Effective May 1, 2014

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 16

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**5/13/14**

**9.7**

**9.7 Acceptance of Baseball Scoreboard Donation**

The new baseball scoreboard was recently unveiled in a very special ceremony. We wish to express our appreciation and gratitude for the extremely generous \$30,000 donation for the purchase of the scoreboard made by Thomas and Leah Schiffer, the owners of Grey Block Pizza. The donation was arranged in large part through the efforts of our benefactor, Chip Netzel.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District accept the baseball scoreboard donation from Grey Block Pizza.

**Moved by:**

**Seconded by:**

**Vote:**

## BOARD REPORT

5/13/14

9.6

**9.6 Approval is Recommended for CCHS Teacher and Students to Tour Colleges and Universities, March 22-28, 2015**

Board policy 6153, Field Trips, specifies that field trips or other student trip activities, sponsored by the School District, be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

Candice Mackey, Culver City High School counselor, seeks approval for approximately 20 students and two additional chaperones to attend a field trip to visit 11 colleges and universities during Spring Break 2015. Costs will be paid by parents. The tour will be managed through Education First, Explore America Tours.

RECOMMENDED MOTION:

That the Board of Education approve the CCHS Tour of Colleges and Universities, March 22-28, 2015.

Moved by:

Seconded by:

Vote:

**9.8 Enrollment Report**

The attached reports display enrollment information for month seven of the 2013-2014 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1<sup>st</sup> School Month through 12<sup>th</sup> School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District accept the Enrollment Report for month seven of the 2013-2014 school year as presented.

**Moved by:**

**Seconded by:**

**Vote:**

**Culver City Unified School District**  
**Enrollment for the 7th School Month (1/20/14 - 2/14/14)**  
**2013 - 2014**

| <b>ELEMENTARY</b>       | <b>El Marino</b> | <b>El Rincon</b> | <b>Farragut</b> | <b>La Ballona</b> | <b>Linwood Howe</b> | <b>Ind. Study</b> | <b>Total</b> |
|-------------------------|------------------|------------------|-----------------|-------------------|---------------------|-------------------|--------------|
| <b>K</b>                | 144              | 93               | 84              | 95                | 71                  | 0                 | 487          |
| <b>Transitional K</b>   | 22               | 22               | 0               | 0                 | 24                  | 0                 | 68           |
| <b>1</b>                | 132              | 83               | 92              | 91                | 66                  | 0                 | 464          |
| <b>2</b>                | 126              | 69               | 97              | 86                | 94                  | 0                 | 472          |
| <b>3</b>                | 135              | 100              | 94              | 88                | 65                  | 0                 | 482          |
| <b>4</b>                | 125              | 93               | 102             | 114               | 96                  | 0                 | 530          |
| <b>5</b>                | 123              | 88               | 95              | 90                | 85                  | 0                 | 481          |
| <b>Spec Class</b>       | 0                | 22               | 0               | 0                 | 37                  | 0                 | 59           |
| <b>Elementary Total</b> | <b>807</b>       | <b>570</b>       | <b>564</b>      | <b>564</b>        | <b>538</b>          | <b>0</b>          | <b>3043</b>  |

| <b>SECONDARY</b>       | <b>Middle School</b> | <b>High School</b> | <b>Culver Park</b> | <b>Ind. Study</b> | <b>Total</b> |
|------------------------|----------------------|--------------------|--------------------|-------------------|--------------|
| <b>6</b>               | 454                  |                    |                    | 0                 | 454          |
| <b>7</b>               | 481                  |                    |                    | 0                 | 481          |
| <b>8</b>               | 492                  |                    |                    | 0                 | 492          |
| <b>9</b>               |                      | 510                | 0                  | 0                 | 510          |
| <b>10</b>              |                      | 510                | 0                  | 8                 | 518          |
| <b>11</b>              |                      | 497                | 24                 | 8                 | 529          |
| <b>12</b>              |                      | 468                | 43                 | 11                | 522          |
| <b>Spec Class</b>      | 28                   | 34                 | 0                  | 0                 | 62           |
| <b>Secondary Total</b> | <b>1455</b>          | <b>2019</b>        | <b>67</b>          | <b>27</b>         | <b>3568</b>  |

**Total K-12 Enrollment 6611**

**PRESCHOOL**

| <b>Linwood Howe</b> | <b>El Marino</b> | <b>El Rincon</b> | <b>Farragut</b> | <b>La Ballona</b> | <b>CEE</b> | <b>Total</b> |
|---------------------|------------------|------------------|-----------------|-------------------|------------|--------------|
| 54                  | 24               | 29               | 8               | 85                | 96         | 296          |

**ADULT SCHOOL**

| <b>Adult Basic Education</b> | <b>ESL</b> | <b>Citizenship</b> | <b>Adults with Disabilities</b> | <b>High School Subjects</b> | <b>Community Classes</b> | <b>Total</b> |
|------------------------------|------------|--------------------|---------------------------------|-----------------------------|--------------------------|--------------|
| 85                           | 442        | 16                 | 18                              | 249                         | 120                      | 930          |

**Notes:**

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 249 students enrolled in high school subjects, 53 concurrently attend high school

**Culver City Unified School District**  
**Enrollment Comparison**  
**12-13 vs 13-14**

| ELEMENTARY              | 1st          |             | 2nd          |             | 3rd          |             | 4th          |             | 5th          |             |
|-------------------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|
|                         | School Month |             | School Month |             | School Month |             | School Month |             | School Month |             |
|                         | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       |
| El Marino               | 766          | 810         | 771          | 808         | 768          | 809         | 772          | 807         | 754          | 803         |
| El Rincon               | 557          | 564         | 557          | 566         | 555          | 567         | 555          | 568         | 551          | 567         |
| Farragut                | 562          | 562         | 557          | 572         | 557          | 571         | 558          | 571         | 553          | 564         |
| La Ballona              | 553          | 566         | 557          | 566         | 556          | 569         | 555          | 566         | 547          | 558         |
| Linwood Howe            | 541          | 523         | 548          | 530         | 552          | 537         | 549          | 538         | 546          | 534         |
| Ind. Study              | 0            | 0           | 0            | 0           | 0            | 0           | 0            | 0           | 0            | 0           |
| Special Ed              | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        |
| <b>Elementary Total</b> | <b>2979</b>  | <b>3025</b> | <b>2990</b>  | <b>3042</b> | <b>2988</b>  | <b>3053</b> | <b>2989</b>  | <b>3050</b> | <b>2951</b>  | <b>3026</b> |

| SECONDARY              | 1st          |             | 2nd          |             | 3rd          |             | 4th          |             | 5th          |             |
|------------------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|
|                        | School Month |             | School Month |             | School Month |             | School Month |             | School Month |             |
|                        | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14       |
| Middle School          | 1473         | 1459        | 1466         | 1460        | 1462         | 1460        | 1460         | 1459        | 1449         | 1456        |
| High School            | 2111         | 2024        | 2151         | 2049        | 2106         | 2043        | 2149         | 2039        | 2127         | 2033        |
| Culver Park            | 55           | 52          | 56           | 57          | 56           | 27          | 60           | 67          | 64           | 68          |
| Ind. Study             | 22           | 18          | 23           | 20          | 66           | 24          | 23           | 24          | 24           | 30          |
| Special Ed             | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        | Incl         | Incl        |
| <b>Secondary Total</b> | <b>3661</b>  | <b>3553</b> | <b>3696</b>  | <b>3586</b> | <b>3690</b>  | <b>3554</b> | <b>3692</b>  | <b>3589</b> | <b>3664</b>  | <b>3587</b> |

|                   |             |             |             |             |             |             |             |             |             |             |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>K-12 Total</b> | <b>6640</b> | <b>6578</b> | <b>6686</b> | <b>6628</b> | <b>6678</b> | <b>6607</b> | <b>6681</b> | <b>6639</b> | <b>6615</b> | <b>6613</b> |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|

**Culver City Unified School District**  
**Enrollment Comparison**  
**12-13 vs 13-14**

| ELEMENTARY              | 6th          |             | 7th          |             | 8th          |          | 9th          |          | 10th         |          | 11th         |          |
|-------------------------|--------------|-------------|--------------|-------------|--------------|----------|--------------|----------|--------------|----------|--------------|----------|
|                         | School Month |             | School Month |             | School Month |          | School Month |          | School Month |          | School Month |          |
|                         | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14    | 12-13        | 13-14    | 12-13        | 13-14    | 12-13        | 13-14    |
| El Marino               | 775          | 818         | 769          | 807         | 762          |          | 766          |          | 766          |          | 767          |          |
| El Rincon               | 556          | 571         | 555          | 570         | 553          |          | 560          |          | 560          |          | 554          |          |
| Farragut                | 550          | 564         | 554          | 564         | 552          |          | 552          |          | 555          |          | 548          |          |
| La Ballona              | 554          | 562         | 558          | 564         | 557          |          | 557          |          | 559          |          | 557          |          |
| Linwood Howe            | 552          | 541         | 552          | 538         | 551          |          | 547          |          | 543          |          | 538          |          |
| Ind. Study              | 0            | 0           | 0            | 0           | 0            | 0        | 0            | 0        | 0            | 0        | 0            | 0        |
| Special Ed              | Incl         | Incl        | Incl         | Incl        | Incl         | Incl     | Incl         | Incl     | Incl         | Incl     | Incl         | Incl     |
| <b>Elementary Total</b> | <b>2987</b>  | <b>3056</b> | <b>2988</b>  | <b>3043</b> | <b>2975</b>  | <b>0</b> | <b>2982</b>  | <b>0</b> | <b>2982</b>  | <b>0</b> | <b>2944</b>  | <b>0</b> |

| SECONDARY              | 6th          |             | 7th          |             | 8th          |          | 9th          |          | 10th         |          | 11th         |          |
|------------------------|--------------|-------------|--------------|-------------|--------------|----------|--------------|----------|--------------|----------|--------------|----------|
|                        | School Month |             | School Month |             | School Month |          | School Month |          | School Month |          | School Month |          |
|                        | 12-13        | 13-14       | 12-13        | 13-14       | 12-13        | 13-14    | 12-13        | 13-14    | 12-13        | 13-14    | 12-13        | 13-14    |
| Middle School          | 1459         | 1459        | 1461         | 1455        | 1455         |          | 1482         |          | 1456         |          | 1451         |          |
| High School            | 2121         | 2019        | 2111         | 2019        | 2106         |          | 2109         |          | 2103         |          | 2066         |          |
| Culver Park            | 65           | 64          | 70           | 67          | 69           |          | 69           |          | 69           |          | 66           |          |
| Ind. Study             | 24           | 23          | 26           | 27          | 32           |          | 33           |          | 33           |          | 34           |          |
| Special Ed             | Incl         | Incl        | Incl         | Incl        | Incl         | Incl     | Incl         | Incl     | Incl         | Incl     | Incl         | Incl     |
| <b>Secondary Total</b> | <b>3669</b>  | <b>3565</b> | <b>3668</b>  | <b>3568</b> | <b>3662</b>  | <b>0</b> | <b>3673</b>  | <b>0</b> | <b>3661</b>  | <b>0</b> | <b>3617</b>  | <b>0</b> |

|                   |             |             |             |             |             |          |             |          |             |          |            |          |
|-------------------|-------------|-------------|-------------|-------------|-------------|----------|-------------|----------|-------------|----------|------------|----------|
| <b>K-12 Total</b> | <b>6656</b> | <b>6621</b> | <b>6656</b> | <b>6611</b> | <b>6637</b> | <b>0</b> | <b>6655</b> | <b>0</b> | <b>6643</b> | <b>0</b> | <b>656</b> | <b>0</b> |
|-------------------|-------------|-------------|-------------|-------------|-------------|----------|-------------|----------|-------------|----------|------------|----------|



**9.9 Compensation Report of the Members of the Board of Education**

The attached report lists the cost to the District of all expenditures paid out on behalf of each Board Member from January 1, 2014 through March 31, 2014.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District accept the Compensation Report for the third quarter of Fiscal Year 2013-2014.

**Moved by:**

**Seconded by:**

**2013-14  
Quarterly Compensation and Expenditure Report  
of the  
Members of the Board of Education**

**January 1, 2014 to March 31, 2014**

| Board Member        | Stipend            | Statutory Benefits | Health & Welfare   | Quarterly Total     |
|---------------------|--------------------|--------------------|--------------------|---------------------|
| Fetter, Laura J     | \$ 746.64          | \$ 87.14           | -                  | \$ 833.78           |
| Goldberg, Nancy     | \$ 746.64          | \$ 87.14           | -                  | \$ 833.78           |
| Levin, Steven       | \$ 746.64          | \$ 75.95           |                    | \$ 822.59           |
| Paspalis, Katherine | \$ 746.64          | \$ 38.63           | \$ 3,885.33        | \$ 4,670.60         |
| Robins, Susanne     | \$ 746.64          | \$ 38.63           | \$ 3,885.33        | \$ 4,670.60         |
| <b>TOTAL</b>        | <b>\$ 3,733.20</b> | <b>\$ 327.49</b>   | <b>\$ 7,770.66</b> | <b>\$ 11,831.35</b> |

| Board Member        | Coverage                       |
|---------------------|--------------------------------|
| Fetter, Laura J     |                                |
| Goldberg, Nancy     |                                |
| Levin, Steven       |                                |
| Paspalis, Katherine | Medical, Dental, Vision & Life |
| Robins, Susanne     | Medical, Dental, Vision & Life |

**District Cap on Benefits**

|                   |            |
|-------------------|------------|
| Medical Insurance | \$9,760.48 |
| Dental Insurance  | \$2,444.00 |
| Vision Insurance  | \$306.50   |
| Life Insurance    | \$108      |

- A Stipend is "compensation" made to elected officials for the public service they provide pursuant to Education Code 35120.
- Statutory Benefits are expenditures paid by the District related to the Stipend.
- Health & Welfare represents expenditures for medical, dental and life insurance.
- Other Expenditures are travel/conference related expenses while on District business.
- At the end of each Fiscal Year, Staff will present the annual board compensation report.

## BOARD REPORT

5/13/14

9.10

**9.10 Approval is Recommended for CCHS Teachers and Students to Tour Ecuador and the Galapagos Islands, Summer 2016**

Board policy 6153, Field Trips, specifies that field trips or other student trip activities, sponsored by the School District, be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

Melanie De Armond, Culver City High School teacher, seeks approval for approximately 40 students and additional chaperones to attend a field trip to visit Ecuador and the Galapagos Islands in the Summer of 2016. Costs will be paid by parents. The tour will be managed through Education First Educational Tours.

RECOMMENDED MOTION:

That the Board of Education approve the CCHS Tour of Ecuador and the Galapagos Islands, Summer 2016.

Moved by:

Seconded by:

Vote:

## BOARD REPORT

### 10.1 CCUSD – Power of Us Recognition

Success for All Takes US ALL! This monthly agenda item will focus on celebrating staff, students, community members and partners whose efforts model our deep belief in all students and represent our commitment to working together to ensure all children learn at high levels.

## BOARD REPORT

5/13/14  
10.2

### 10.2 Spotlight on Education – Office of Child Development

Audrey Stephens, Program Director of the CCUSD Office of Child Development, will spotlight the Preschool Mathematics Program.

**BOARD REPORT**

**5/13/14**

**12.1**

**12.1 First Reading of Revised Board Policy 0410, Philosophy, Goals, Objectives and Comprehensive Plans – Nondiscrimination in District Programs and Activities**

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Policy Regulation, Administration, Superintendent Responsibilities and Duties to reflect new mandated language as recommended by the California School Boards Association.

## Philosophy-Goals-Objectives and Comprehensive Plans

### Nondiscrimination in District Programs and Activities

The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities, and practices shall be free from discrimination based on gender, race, color, ancestry, national origin religion, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; ~~or the perception of one or more of such characteristics~~; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

(cf. 4030- Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4033 – Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4161.8/4261.8/4361.8 – Family Care and Medical Leave

(cf. 5131.2 – Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6145.2 – Athletic Competition)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 – Identification and Education Under Section 504)

(cf. 6178 – Career Technical Education)

(cf. 6200 – Adult Education)

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 – Use of Facilities)

The district's nondiscrimination policy and related information materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

### Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations, readily accessible to and usable by individuals with disabilities. In addition, new construction and alterations to facilities existing before January 26, 1992, shall be accessible when viewed in their entirety.

(cf. 6163.2 – Animals At School)

(cf. 7110 – Facilities Master Plan)

**Philosophy-Goals-Objectives and Comprehensive Plans****Nondiscrimination in District Programs and Activities****(cf. 7111 – Evaluating Existing Buildings)**

The Superintendent or designee shall ensure that the district provides **appropriate** auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate **in** or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.

**(cf. 6020 – Parent Involvement**

*(cf. 5124 – Communication with Parents/Guardians)*

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

*(cf. 9320 - Meetings and Notices)*

**(cf. 9322- Agenda/Meeting Materials)**

~~The Superintendent or designee shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, application form or other recruitment materials distributed to these groups. (34 CFR 104.s, 106.9)~~

~~The Superintendent or designee shall also provide information about related complaint procedures.~~

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 4031 - Complaints Concerning Discrimination in Employment)*

To the extent possible, the district's nondiscrimination policy shall be published in the individual's primary language.

*(cf. 5145.6 - Parental Notification)*

*(cf. 4030 - Nondiscrimination in Employment) (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.6 - Parental Notifications)*

*(cf. 6178 - Vocational Education)*

*Legal Reference:**EDUCATION CODE*

*200-262.4 Prohibition of discrimination*

**48985 Notices to parents in language other than English**

**51007 Legislative intent: state policy**

*GOVERNMENT CODE*

*11000 Definitions*

**11135 Nondiscrimination in programs or activities funded by state**

*11138 Rules and regulations*

~~*11342 Administrative regulations and rulemaking, definitions*~~

*12900-12996 Fair Employment and Housing Act*

**54953.2 Brown Act compliance with Americans with Disabilities Act**



**Philosophy-Goals-Objectives and Comprehensive Plans**

**Nondiscrimination in District Programs and Activities**

*PENAL CODE*

**422.55 Definition of hate crime**

*422.6 Interference with constitutional right or privilege*

**CODE OF REGULATIONS, TITLE 5**

**4600-4687 Uniform complaint procedures**

**4900-4965 Nondiscrimination in elementary and secondary education programs**

*UNITED STATES CODE, TITLE 20*

*1400-1487 **1482** Individuals with Disabilities in Education Act*

*1681-1688 Discrimination based on sex or blindness, Title IX*

*2301-2471 **2415** Carl D. Perkins Vocational and Applied Technology Act*

**6311 State plans**

**6312 Local education agency plans**

*UNITED STATES CODE, TITLE 29*

*794 Section 504 of the Rehabilitation Act of 1973*

*UNITED STATES CODE, TITLE 42*

*2000d - 2000d-7 Title VI, Civil Rights Act of 1964*

*2000e - 2000e-17, Title VII, Civil Rights Act of 1964 as amended*

*2000h - 2000h-6 Title IX*

*1201 - 12213 Americans with Disabilities Act*

*CODE OF FEDERAL REGULATIONS, TITLE 28*

*35.10-35.190 Americans with Disabilities Act*

**36.303 Auxiliary aids and services**

*CODE OF FEDERAL REGULATIONS, TITLE 34*

*100.1 - 100.13 Nondiscrimination in federal programs, effectuating Title VI*

*104.1 - 104.39 Section 504 of the Rehabilitation Act of 1973*

**106.1 - 106.61 Discrimination on the basis of sex, effectuating Title IX, especially:**

**106.9 Dissemination of policy**

**Management Resources:**

**CSBA PUBLICATIONS**

**Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014**

**Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013**

**Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011**

**U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS**

**Notice of Non-Discrimination, January 1999**

**Protecting Students from Harassment and Hate Crime, January 1999**

**Nondiscrimination in Employment Practices in Education, August 1991**

**U.S. DEPARTMENT OF JUSTICE PUBLICATIONS**

**2010 ADA Standards for Accessible Design, September 2010**

**WEB SITES**

**CSBA: <http://www.csba.org>**

**California Department of Education: <http://www.cde.ca.gov>**

**California Safe Schools Coalition: <http://www.casafeschools.org>**

**Pacific ADA Center: <http://www.adapacific.org>**

**U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>**

**U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: <http://www.ada.gov>**

Policy  
adopted: March 18, 1997

Policy  
revised: February 19, 2002

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

**12.2 First Reading of Revised Administrative Regulation 3553, Free and Reduced-Priced Meals**

It is recommended practice that the Board of Education review Board Policies and Procedures that are significant to the operation of the District on a regular basis. District administration has recently reviewed the current adopted Administrative Regulation 3553 to determine if revisions are necessary.

The attached document reflects the proposed changes to Administrative Regulation 3553 and is presented for information and review by the Board. Changes and/or additions to the existing regulation are written in italics for ease of reading.

**FREE AND REDUCED-PRICE MEALS**

The district's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any other purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate entrance, or consume their meals or milk at a different time.

When more than one lunch, breakfast or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

(cf. 0410 – Nondiscrimination in District Programs and Activities)  
(cf. 5145.3 – Nondiscrimination/Harassment)

Applications

An application form for free or reduced-price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures and appeal procedures. This form and information shall also be provided whenever a new student is enrolled. (Education Code 49520, 48980; CFR 245.5)

(cf. 5145.6 -Parental Notifications)

Applications for free or reduced-price meal programs shall be available to students at all times during the regular school day and shall contain the following statements: (Education Code 49557; 7 CFR 245.5)

1. Applications for free or reduced price meals may be submitted at any time during a school day.
2. Students participating in the National School Lunch and School Breakfast Programs will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.

**FREE AND REDUCED-PRICE MEALS (CONTINUED)**

The application packet also shall contain:

1. A notification that, if a student qualifies for free or reduced price meals, then he/she may qualify for free or reduced-cost health insurance coverage. This notification will include:
  - a) information regarding the Medi-Cal program, including available services, program requirements, rights and responsibilities, and privacy and confidentiality requirements;
  - b) a request for the applicant's consent for the student, if eligible for free school lunches, to participate in the Medi-Cal program and to have the information on the school lunch application utilized by the local agency that determines eligibility under the Medi-Cal program;
  - c) a statement informing the parent/guardian that the lunch application will not be forwarded to the agency that determines Medi-Cal eligibility without parent/guardian consent, and the information contained on the application, is confidential and will not be shared with any governmental agency for any purpose other than health program enrollment, verification of applicant provided information and the administration of the Medi-Cal program.

Confidentiality/Release of Records

The Governing Board designates the following district employees to use individual records pertaining to student participation in the free or reduced price meal program solely for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school eligible for school choice and supplemental educational services pursuant to 20 USC 6316:

**Superintendent, Assistant Superintendent of Educational Services ~~and/or Secretary, Director of Pupil Services, Director of Special Projects, and School Secretary and/or Categorical Clerk~~ Director of Family and School Support, Educational Services Staff, Site Administration and teachers, and Information Technology Staff.**

In using these records for that purpose, the following conditions shall be satisfied (Education Code 49558):

1. No individual indicators of participation in the free or reduced price meal program shall be maintained in the permanent records of any students if not otherwise allowed by law. (cf. 5125 – Student Records)
2. Information regarding individual student participation in the free or reduced price meal program shall not be publicly released.

(cf.4119.23/4219.23/4319.23 - Unauthorized Release of Confidential / Privileged Information)

**FREE AND REDUCED-PRICE MEALS (CONTINUED)**

3. All other confidentiality provisions required by law shall be met.
4. Information collected regarding individual students certified to participate in the free or reduced price meal program shall be destroyed when no longer needed for its intended purpose.

**Policy Adopted:** June 16, 1998  
**Policy Revised:** July 26, 2005  
**Policy Reviewed:** May 13, 2014

**CULVER CITY UNIFIED SCHOOL DISTRICT**  
Culver City, California

**BOARD REPORT**

**5/13/14  
12.3**

**12.3 City of Culver City Safe Routes to School Program**

John Rivera from City of Culver City, and Jim Shanman, Founder of Walk 'n Rollers, will present information on the Safe Routes to School Program.

**BOARD REPORT**

**5/13/14  
12.4**

**12.4 Capital Projects Update**

Mike Reynolds, Assistant Superintendent of Business Services, will provide an update on the District's capital projects.



CCUSD  
SUMMER PROJECTS

## Scheduled for Construction This Summer

(Full List is on Handout)

To Be Funded Through Our Reimbursement Resolution  
(Should Measure CC Pass)

- CCHS Library Heater Unit - Health and Wellness
- New Ball Walls at El Rincon
- Continuous Support and Investment for Culver Park High School (New Landscaping, Food Services/Lunch Shelter/Modular Restroom - Existing Goal
- Shade Structures at El Marino - Health and Wellness
- New Ball Walls at El Marino - Safety
- New Playground Layout, New Irrigation System, Turf Play Field, New Ball Walls at Farragut - Solar Project Impact
- Turf Play Field at La Ballona - Health & Wellness
- New Modular Classrooms at La Ballona, Farragut, and Lin Howe - Increase Capacity for Students
- Modular Restroom at La Ballona - Health and Wellness
- 10 Additional Hydration Stations - Health and Wellness
- PA and Camera Installations at all School Sites - Security
- Conduct Engineering Assessment of Air Filtration Technologies at El Marino - Health and Safety

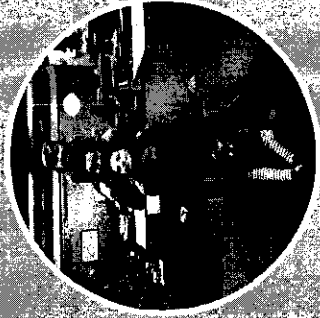
# CCUSD Master Facility Plan: Three Critical Themes



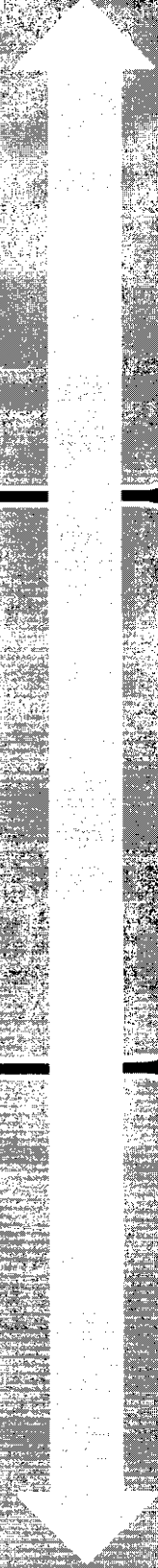
Student Safety  
Health and  
Wellness



Technological  
Infrastructure to  
Standardize  
Learning and  
21st Century Skills



Highly Effective,  
High Performing  
Learning  
Environments



# SUMMER PROJECTS IDENTIFIED OBJECTIVES

- Immediacy of Need
  - Determined with/from site feedback
- Project Readiness
  - DSA, Project already underway
  - Design, etc.
- Adequate Time Frame
- Resource Availability
- Impact on Summer Programming
- Overall Capacity of District to Manage Various Projects
- Project Scope (Isolated vs. a District-Wide Need)

# SUMMER PROJECTS

## Large Scope

### Continuation of Athletic Complex Goals

- New Softball Field Fencing
- New Softball Field Scoreboard
- Refurbishment of Softball Field and Facilities

### Elevator Project at CCHS and CCMS - Existing Project

### Start of Robert Frost Auditorium Modernization (Upon DSA Approval) - Existing Project

New Bleacher Ramps, Platforms, Path of Travel Improvements at our Athletic Field Required by DSA to Close Out Phase One of Project With Compliance.

# SUMMER PROJECTS

Upon Passage of Measure CC

Initiate Phase II of Athletic Complex - Existing Project - Required for Future State Matching Funds Eligibility

Explore Expansion Options for Air Quality Intervention at El Marino

Site Specific Projects Based on Requests, Feedback and Immediacy of Need



# SUMMER PROJECTS

## Upon Passage of Measure CC

### Community Budget Advisory Committee's Prioritization of Capital Funding

#### \*\*\*\*\* Guiding Questions\*\*\*\*\*

- Is it a legal requirement?
- How many students will benefit?
- Does it fit within a strategic construction plan?
- Will it minimize ongoing costs and/or increase efficiency?
- Can it be totally funded from current resources?
- How will students' learning environment be impacted?
- Will it generate any matching funding?
- Will it support our technology infrastructure to facilitate testing?
- Is it something that could be added later on?
- Could it be part of a public/private partnership?

# Questions





## **Summer Projects/Identified Objectives:**

With the goal of maximizing our resources to address our many facility related needs, we have identified several capital projects for the Summer 2014. These targeted needs have been identified based on a number of factors: immediacy of need (determined with/from site feedback); project readiness (DSA, project already underway, design, etc.); adequate time frame; resource availability; impact on summer programming; overall capacity of district to manage various projects; and project scope (isolated vs. a district wide need, etc.).

There are specific projects that will definitely be constructed (A); and specific projects that would also be constructed upon the passage of Measure CC (B):

### **(A) Definite Summer Projects:**

- CCHS – Library Heater Unit (with AC coils): Health and Wellness
- 10 Additional Hydration Stations at CCHS and CCMS: Health and Wellness
- Continuous Support and Investment for Culver Park High Schools; Existing Goal
  - New landscaping at CPHS
  - A food services/lunch shelter at CPHS
  - A new modular restroom at CPHS
- PA and Camera installations at all school sites: Safety and Security
- Replace missing ceiling and wall tiles in CCMS Gym; Safety/Risk Management
- Shade Structures for Adequate Lunch Coverage/Replacement of Removed Playground Trees at El Marino plus new ADA parking: Health, Wellness, Safety
- A new storage bin at El Rincon; Immediate Need
- All new DSA-approved Ball Walls at each elementary school; Safety
- New Playground Layout, irrigation system, turf play field at Farragut: Completion of Campus Disruption due to Solar Project
- New turf play field at La Ballona (to replace the dirt field): Safety
- New modular Restroom at La Ballona; Wellness and Standardization
- New Modular Classrooms at La Ballona and Lin Howe: Increase Capacity to Serve Students
- Robert Frost Auditorium Modernization (upon DSA approval); Existing Project
- New Ramps, Platforms, and Paths of Travel improvements at our Athletic Fields: DSA Requirement/ADA and Close Out of Phase I
- Elevator Projects at CCHS and CCMS: Safety/Health/Existing Project
- Continuation of Existing Athletic Complex Goals: Safety/Equity
  - New Softball Field Fencing
  - New Softball Field Scoreboard
  - Refurbishment of Softball Field and Facilities
- Conduct Engineering Assessment of El Marino Air Filtration System Specifications and Alternatives: Health and Safety

### **(B) Summer Projects - Upon the Passage of Measure CC:**

- Initiate Phase II of Athletic Complex: Existing Project/Maximize Eligibility for State Matching Funds (est. 7.1 Million Dollars)
- Explore Expansion Options for Air Quality Intervention at El Marino
- Site Specific Projects Based on Requests, Feedback and Immediacy of Need

**BOARD REPORT**

**5/13/14  
12.5**

**12.5 Local Control Accountability Plan (LCAP) Presentation**

Dr. Kati Krumpke, Assistant Superintendent for Educational Services, will provide an update on the LCAP, including finalization of the plan.

**BOARD REPORT**

**5/13/14**

**14.1a**

**14.1a Waiver of Board Bylaw 9320, Meetings and Schedule of Proposed Meeting Dates**

Board Bylaw 9320 states that the Board of Education shall hold two public board meetings each month unless a change in the schedule is stipulated at a regularly scheduled Board Meeting.

It is the intent of the Board of Education to cancel the public meetings scheduled for August 12 and 26, 2014; November 11, 2014; and December 23, 2014. Accordingly, the Board of Education must take action to waive its rules in order to cancel its regularly scheduled public Board meetings on August 12 and 26, 2014; November 11, 2014; and December 23, 2014. The proposed schedule of meetings for 2014/2015 is attached.

**RECOMMENDED MOTION:** That the Board of Education waive Bylaws of the Board 9320, Meetings, for the purpose of cancelling the regularly scheduled meetings of August 12 and 26, 2014; November 11, 2014; and December 23, 2014 as presented.

Moved by:

Seconded by:

Vote:

# BOARD OF EDUCATION MEETING SCHEDULE 2014-2015

Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. The first meeting of the month is held at the District Office, and the second meeting of the month is held at City Hall in the Mike Balkman Chambers.

Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org)

July 8, 2014

July 22, 2014

**August 12, 2014 and August 26, 2014 - CANCELLED**

September 9, 2014

September 23, 2014

October 14, 2014

October 28, 2014

**November 11, 2014 - CANCELLED**

November 25, 2014

December 9, 2014

**December 23, 2014 - CANCELLED**

January 13, 2015

January 27, 2015

February 10, 2015

February 24, 2015

March 10, 2015

March 24, 2015

April 14, 2015

April 28, 2015

May 12, 2015

May 26, 2015

June 9, 2015

June 23, 2015

**BOARD REPORT**

**5/13/14  
14.2a**

**14.2a Second Reading and Approval of the Revised Board Policy 6020, Instruction – Parent Involvement; and New Administrative Regulation 6020, Instruction – Parent Involvement**

It is recommended practice that the Board of Education regularly review Board Policies and Administrative Regulations that are significant to the operation of the District.

Revised Board Policy 6020 and New Administrative Regulation 6020, Instruction – Parent Involvement, are being presented for a second reading and approval.

RECOMMENDED MOTION:

That the Board approve the Second Reading and Approval of the Revised Board Policy 6020, Instruction – Parent Involvement; and New Administrative Regulation 6020, Instruction – Parent Involvement.

Moved by:

Seconded by:

Vote:

## PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that ~~continued~~ **sustained** parental involvement in the education of **their** children contributes greatly to student achievement and a positive school environment.

**The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.**

In order to engage parents/guardians positively in their children's education, the Superintendent or designee shall ensure that staff members at each school:

1. ~~Inform parents/guardians that they can directly affect the success of their children's learning and provide them techniques and strategies that they may use to improve their children's academic success and help their children in learning at home~~  
(cf. 6154 ~~Homework/Make-Up Work~~)
2. ~~Initiate consistent and effective two-way communication between the home and school so that parents/guardians may know when and how to help their children in support of classroom learning activities~~  
(cf. 5124 ~~Communication with Parents/Guardians~~)
3. ~~Encourage parents/guardians to serve as volunteers in the schools, attend student performances and school meetings, and participate in site councils, advisory councils and other activities in which they may undertake governance, advisory and advocacy roles~~

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Coordinated Programs)

(cf. 0420.2 ~~School Improvement Program~~)

(cf. 0420.3 ~~School-Based Pupil Motivation and Maintenance Program~~)

(cf. 0420.5 ~~School-Based Decision Making~~)

**(cf. 0520.2 – Title I Program Improvement Schools)**

(cf. 1220 - Citizen Advisory Committees)

**(cf. 1230 – School-Connected Organizations)**

(cf. 1240 - Volunteer Assistance)

(cf. 1250 - Visitors/Outsiders)

**Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.**

PARENT INVOLVEMENT (Continued)

**(cf. 5020 – Parent Rights and Responsibilities)**

(cf. 5145.6 - Parental Notifications)

**The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.**

**(cf. 0500 - Accountability)**

**Title I Schools**

**Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)**

(cf. 6171 - Title I Programs)

**The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)**

**The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)**

**(cf. 3100 - Budget)**

**The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.**

**Non-Title I Schools**

**The Superintendent or designee shall develop and implement strategies applicable to**

PARENT INVOLVEMENT (Continued)

**each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)**

Legal Reference:

EDUCATION CODE

11500-11506 Programs to encourage parental involvement

**48985 Notices in languages other than English**

**51101 Parent rights and responsibilities**

**64001 Single plan for student achievement**

LABOR CODE

230.8 Time off to visit child's school

**UNITED STATES CODE, TITLE 20**

**6311 Parental notice of teacher qualifications and student achievement**

**6312 Local educational agency plan**

**6314 Schoolwide programs**

**6316 School improvement**

**6318 Parent involvement**

**CODE OF FEDERAL REGULATIONS, TITLE 28**

**35.104 Definitions, auxiliary aids and services**

**35.160 Communications**

**Management Resources:**

**CSBA PUBLICATIONS**

**Parent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006**

**STATE BOARD OF EDUCATION POLICIES**

**89-01 Parent Involvement in the Education of Their Children, rev. 1994**

**U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE**

**Parental Involvement: Title I, Part A, April 23, 2004**

**WEB SITES**

**CSBA: <http://www.csba.org>**



PARENT INVOLVEMENT (Continued)

**California Department of Education, Family, School, Community Partnerships:**

**<http://www.cde.ca.gov/ls/pf>**

**California Parent Center: <http://parent.sdsu.edu>**

**California State PTA: <http://www.capta.org>**

**National Coalition for Parent Involvement in Education: <http://www.ncpie.org>**

**National PTA: <http://www.pta.org>**

**No Child Left Behind: <http://www.ed.gov/nclb>**

**Parent Information and Resource Centers: <http://www.pirc-info.net>**

**Parents as Teachers National Center: <http://www.parentsasteachers.org>**

**U.S. Department of Education: <http://www.ed.gov>**

Management Resources:

**CDE PROGRAM ADVISORY**

~~0928.90 Guidelines for the development of policies on parent involvement, SPB: 90/91-3~~

**SBE POLICIES**

~~Parent Involvement in the Education of Their Children, 1994~~

Policy Adopted: June 16, 1998

CULVER CITY UNIFIED SCHOOL DISTRICT

**Policy Reviewed: April 22, 2014**

Culver City, California

**and May 13, 2014**

PARENT INVOLVEMENT

District Strategies for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians of participating students in the joint development of the Title I local educational agency (LEA) plan pursuant to 20 USC 6312 and the process of school review and improvement pursuant to 20 USC 6316. (20 USC 6318)(cf. 6171 - Title I Programs)

The Superintendent or designee may:

a. Establish a district-level committee including parent/guardian representatives from each school site to review and comment on the LEA plan in accordance with the review schedule established by the Governing Board.

b. Invite input on the LEA plan from other district committees and school site councils.

(cf. 0420 - School Plans/Site Councils)  
(cf. 1220 - Citizen Advisory Committees)

c. Communicate with parents/guardians through the district newsletter, web site, or other methods regarding the LEA plan and the opportunity to provide input.

d. Provide copies of working drafts of the LEA plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand.

e. Ensure that there is an opportunity at a public Board meeting for public comment on the LEA plan prior to the Board's approval of the plan or revisions to the plan.

f. Ensure that school-level policies on parent involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans.

2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance. (20 USC 6318)

The Superintendent or designee may:

PARENT INVOLVEMENT (Continued)

- a. Assign person(s) in the district office to serve as a liaison to the schools regarding Title I parent involvement issues.
  - b. Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities.
  - c. Provide ongoing district-level workshops to assist school site staff and parents/guardians in planning and implementing improvement strategies, and seek input from parents/guardians in developing the workshops.
  - d. Provide information to schools about the indicators and assessment tools that will be used to monitor progress.
3. Build the capacity of schools and parents/guardians for strong parent involvement. (20 USC 6318)

The Superintendent or designee shall: (20 USC 6318)

a. Assist parents/guardians in understanding such topics as the state's academic content standards and academic achievement standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children.

(cf. 6011 - Academic Standards)  
(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - State Academic Achievement Tests)  
(cf. 6162.52 - High School Exit Examination)

b. Provide materials and training to help parents/guardians work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.

c. Educate teachers, student services personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.

(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)

PARENT INVOLVEMENT (Continued)

(cf. 4331 - Staff Development)

- d. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with public preschool, and other programs, to encourage and support parents/guardians in more fully participating in their children's education.
- e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand.
- f. Provide other such reasonable support for parent involvement activities as parents/guardians may request.
- g. Inform parents/guardians and parent organizations of the existence and purpose of parent information and resource centers in the state that provide training, information, and support to parents/guardians of participating students.

In addition, the Superintendent or designee may:

- a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training, using Title I funds if the district has exhausted all other reasonably available sources of funding for such training.
- c. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions.
- d. Train parents/guardians to enhance the involvement of other parents/guardians.
- e. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students.
- f. Adopt and implement model approaches to improving parent involvement.
- g. Establish a districtwide parent advisory council to provide advice on all matters related to parent involvement in Title I programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.

PARENT INVOLVEMENT (Continued)

i. Make referrals to community agencies and organizations that offer literacy training, parent education programs, and/or other services that help to improve the conditions of parents/guardians and families.

(cf. 1020 - Youth Services)

j. Provide a master calendar of district activities and district meetings.

k. Provide information about opportunities for parent involvement through the district newsletter, web site, or other written or electronic means.

l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions.

(cf. 1230 - School-Connected Organizations)

m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians as needed.

n. Provide training and information to members of district and school site councils and advisory committees to help them fulfill their functions.

o. Regularly evaluate the effectiveness of staff development activities related to parent involvement.

p. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations.

(cf. 4115 - Evaluation/Supervision)

(cf. 4215 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

4. Coordinate and integrate Title I parent involvement strategies with public preschool, and other programs. (20 USC 6318)

(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee may:

a. Identify overlapping or similar program requirements.

b. Involve district and school site representatives from other programs to assist in

PARENT INVOLVEMENT (Continued)

identifying specific population needs.

c. Schedule joint meetings with representatives from related programs and share data and information across programs.

d. Develop a cohesive, coordinated plan focused on student needs and shared goals.

5. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I. (20 USC 6318)

The Superintendent or designee shall:

a. Ensure that the evaluation include the identification of barriers to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. (20 USC 6318)

b. Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy. (20 USC 6318)

c. Assess the district's progress in meeting annual objectives for the parent involvement program, notify parents/guardians of this review and assessment through regular school communications mechanisms, and provide a copy to parents/guardians upon their request.

(Education Code 11503)

The Superintendent or designee may:

a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of district communications.

b. Gather and monitor data regarding the number of parents/guardians participating in district activities and the types of activities in which they are engaged.

c. Recommend to the Board measures to evaluate the impact of the district's parent involvement efforts on student achievement.

6. Involve parents/guardians in the activities of schools served by Title I. (20 USC 6318)

PARENT INVOLVEMENT (Continued)

The Superintendent or designee may:

- a. Include information about school activities in district communications to parents/guardian.
- b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians with special needs.
- c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children.

The district's Board Policy and Administrative Regulation containing parent involvement strategies shall be incorporated into the LEA plan and distributed to parents/guardians of students participating in Title I programs. (20 USC 6318)

(cf. 5145.6 - Parental Notifications)

School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent involvement shall be developed jointly with and agreed upon by parents/guardians of participating students. Such policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved .
2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent involvement.
3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent involvement policy and, if applicable, the joint development of the plan for school-wide programs pursuant to 20 USC 6314.

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

PARENT INVOLVEMENT (Continued)

4. Provide the parents/guardians of participating students all of the following:

- a. Timely information about Title I programs.
- b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

(cf. 5121 - Grades/Evaluation of Student Achievement)  
(cf. 5123 - Promotion/Acceleration/Retention)

- c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians.

5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district.

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's student academic achievement standards.
- b. Ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television viewing; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time.

(cf. 1240 - Volunteer Assistance)  
(cf. 5020 - Parent Rights and Responsibilities)  
(cf. 5113 - Absences and Excuses)  
(cf. 6145 - Extracurricular/Cocurricular Activities)  
(cf. 6154 - Homework/Makeup Work)



PARENT INVOLVEMENT (Continued)

c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:

(1) Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement.

(2) request reports to parents/guardians on their children's progress.

(3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities.

7. Build the capacity of the school and parents/guardians for strong parent involvement by implementing the activities described in items #3a-f in the section "District Strategies for Title I Schools" above.

8. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

Each school's parent involvement policy shall be made available to the local community and distributed to parents/guardians of participating students in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent involvement policy. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement in accordance with Education Code 64001.

The principal or designee, jointly with parents/guardians of participating students, shall periodically update the school's policy to meet the changing needs of parents/guardians and the school. (20 USC 6318)

District Strategies for Non-Title I Schools

For each school that does not receive federal Title I funds, the Superintendent or designee shall, at a minimum:

PARENT INVOLVEMENT (Continued)

1. Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society. (Education Code 11502, 11504)

The Superintendent or designee may:

- a. Provide or make referrals to literacy training and/or parent education programs designed to improve the skills of parents/guardians and enhance their ability to support their children's education.
- b. Provide information, in parent handbooks and through other appropriate means, regarding academic expectations and resources to assist with the subject matter.
- c. Provide parents/guardians with information about students' class assignments and homework assignments.
- d. Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home. (Education Code 11502, 11504)

The Superintendent or designee may:

- a. Provide parents/guardians with information regarding ways to create an effective study environment at home and to encourage good study habits.
  - b. Encourage parents/guardians to monitor their children's school attendance, homework completion, and television viewing.
  - c. Encourage parents/guardians to volunteer in their child's classroom and to participate in school advisory committee.
3. Build consistent and effective communication between the home and school so that parents/guardians may know when and how to assist their children in support of classroom learning activities. (Education Code 11502, 11504)

The Superintendent or designee may:

- a. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary school students.

PARENT INVOLVEMENT (Continued)

- b. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom.
  - c. Provide information about parent involvement opportunities through district, school, and/or class newsletters, the district's web site, and other written or electronic communications.
  - d. To the extent practicable, provide notices and information to parents/guardians in a format and language they can understand.
  - e. Develop mechanisms to encourage parent/guardian input on district and school issue.
  - f. Identify barriers to parent/guardian participation in school activities, including parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.
  - g. Encourage greater parent/guardian participation by adjusting meeting schedules to accommodate parent/guardian needs and, to the extent practicable, by providing translation or interpreter services, transportation, and/or child care.
4. Train teachers and administrators to communicate effectively with parents/guardians.

(Education Code 11502, 11504)

The Superintendent or designee may:

- a. Provide staff development to assist staff in strengthening two-way communications with parents/guardians, including parents/guardians who have limited English proficiency or limited literacy.
  - b. Invite input from parents/guardians regarding the content of staff development activities pertaining to home-school communications.
5. Integrate parent involvement programs into school plans for academic accountability.

The Superintendent or designee may:

- a. Include parent involvement strategies in school reform or school improvement initiative.
- b. Involve parents/guardians in school planning processes.

**BOARD REPORT**

**5/13/14  
14.3a**

**14.3a Approval of Proposal from Southern Bleacher Company**

In order to proceed with the design of the ADA-required ramps and platforms for the athletic field, approval is required of the proposal from Southern Bleacher Company, Inc. in the amount of \$22,500.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the attached proposal from Southern Bleacher Company, Inc.

**Moved by:**

**Seconded by:**

**Vote:**



**Southern**  
**BLEACHER**  
**COMPANY Inc.**

**GRANDSTANDS**  
**BLEACHERS**  
**STADIUMS**

PO BOX ONE  
GRAHAM, TX 76450

TOLL FREE  
800/433-0912

FAX  
940/549-1365

E-MAIL  
info@southernbleacher.com

WEB SITE  
www.southernbleacher.com



**ESTABLISHED**  
**1946**

April 7, 2014

Mr. Mike Reynolds, CBO  
Culver City Unified School District  
4034 Irving Place  
Culver City, CA 90232

Project: Culver City High School

Re: DSA Shop Drawing Preparation for front walk extensions at home and visitor bleacher

Dear Mr. Reynolds:

Thank you very much for your inquiry. We are pleased to furnish pricing for the following services:

1. Prepare engineer stamped submittals and calculations for review and approval by Division of State Architect.
2. Revise submittals and prepare supplemental calculations in response to DSA plan check comments.
3. Have engineer present at back check to review responses and assure DSA approval of submittals (if required).
4. Design of grandstands to be coordinated with architect/owner based upon site plan, survey and soils report provided by owner.
5. Provide side and plan view only for use by owner in bidding project after receipt of DSA approval. DSA approved submittals shall not be used for bidding purposes and shall not be furnished to any other bidders.

Submittal drawings will be provided as follows:

Front walk extension with wheelchair accessible seating and ramps for both home and visitor bleachers.

Foundation Design: Based upon geotechnical report information for each site provided by owner.

Costs: \$22,500.00

The owner will need to issue a Purchase Order for this amount. Billing for services rendered will be issued upon receipt of DSA approval for each school.

We look forward to working with you on this project. Please feel free to call 800-433-0912 with any questions.

Sincerely,  
**SOUTHERN BLEACHER COMPANY, INC.**

David McClendon  
Sales Representative

DM:ca

**BOARD REPORT**

**5/13/14  
14.3b**

**14.3b Ratification of Agreement with American Threat Assessment Consulting, Inc. (A.T.A.C.)**

In order to satisfy the requirements of Culver City Fire Department, we are replacing the main fire alarm panel at Culver City High School with an upgraded model capable of communicating with other units without generating error codes. A.T.A.C. was the lowest of four bidders on the project at a cost of \$42,050 (including after hours rates in order to accomplish the switchover as quickly as possible). After receipt of the initial proposal, further work on the fire alarm network revealed the need to replace a substantial amount of existing wiring and run new conduit in order for the new panel to communicate with the entire network of fire alarm devices due to water damage in one of the existing conduits at an additional cost of \$1,730.60; thereby increasing the total amount of the proposal to \$43,780.60. Work on the replacement continues, with the possibility of additional work being necessary in order to make the system fully compliant with the Fire Inspector's requirements.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District ratify the attached agreement with American Threat Assessment Consulting, Inc.

**Moved by:**

**Seconded by:**

**Vote:**

Project: Culver City Unified School District  
Fire Alarm Panel Upgrade/Replacement  
Culver City, CA

Date: April 23, 2014

Attention: Ted Ronchetti

ATAC, Inc. is pleased to submit the following pricing for the project referenced above. The information is based on information sent by CCUSD only. This proposal is based on ATAC, Inc. providing material install and programming of the equipment listed below.

Description of Work:

- This proposal is based on the parts list, device counts, job walk and information furnished by CCUSD at the time of the bid. ATAC, Inc. shall coordinate installation and programming.
- This proposal includes updated data sheets for the new panel. This proposal EXCLUDES design, re-submittal to the local AHJ or DSA submittals. This shall be by others or furnished at an additional cost. In many panel replacement scenarios re-submittal is not required if considered like for like.
- This proposal is based on all existing devices and cabling functioning and being compatible with the new panel specified. Should additional devices be required they shall be supplied at an additional cost.
- This proposal includes one 10% test with DSA to ensure programming and panels are functioning properly. CCUSD shall be present for the test to sign off. If it is determined that devices are dirty or not functioning properly they shall be replaced at an additional cost.
- This proposal is based on CCUSD furnishing ATAC, Inc. with a copy of the original program, should the program need to be downloaded an additional fee of \$1,000.00 may apply for time required to obtain the program.
- The parts list was furnished by CCUSD, should additional parts be required they shall be at an additional cost. This proposal is based on "10 strings and 925 devices". It is also based on the material list below.
- This proposal includes prevailing wage for hourly workers on the job site.
- Add Alternate #1 – is to provide labor after hours or on the weekend.

**Bill of Materials – Based on information furnished by CCUSD**

NFS2 – 3030 Fire Alarm Control Panel with 1-10 Loops Including the following:

- 1 CPU2-3030 DCPU and Display
- 1 CHS-M3 Chassis Assembly
- 1 DP – DISP Plate for Display
- 2 BMP-1 – Bland Dress Plates
- 1 AMPS-24 Addressable Power Supply for CPU
- 5 LCM-320 Loop Control Modules
- 4 LEM-320 Loop Expander Modules
- 1 NCM-F Network Control Module – Fiber Optic

CAB-4 Cabinets and Doors

- 1 DR-D4 (R) 4 Chassis Door, Lock and Keys

Cabinet Mechanicals for NFS 3030

- 3 DP-1B Blank Plates
- 1 VP-2B Upper 2" Blank Plate
- 1 BP2-4 Battery Dress Plate

Power Supplies and Chargers

- 1 ACPS-610 Addressable Power Supply w/ 4-NAC's
- 1 NFS-LBB Battery Back-Box holds up to 2 60AH Batteries
- 2 BAT-12550 Batteries 12v55AH

LOT LABOR AND PROGRAMMING

**Material Cost: \$ 22,650.00**

**Labor and Programming Cost: \$ 16,000.00**

**Total Proposal Cost: \$ 38,650.00**



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**Add Alternate #1 is for after-hours and weekend labor**

- This add alternate is for labor to be performed on weekends and after hours.

**Add Alternate #1 – After Hours Cost: \$ 3,400.00**

Project Name: Culver City School District - FA Upgrade



Attention: Mike Korgan

Notes: This Change Order is for the following work to be completed per Mike Korgan:  
Wiring being replaced due to ground fault. Wiring damaged believed to be caused by water.  
Labor Rate is based on "After Hour" rate.

| Quantity | Part #   | Description | Unit Cost   | Extended Cost | Initial |
|----------|----------|-------------|-------------|---------------|---------|
| 1        | #12 THHN | Wire        | \$ 140.00   | \$ 140.00     |         |
| Lot      |          | Labor       | \$ 1,538.00 | \$ 1,538.00   |         |
|          |          |             |             |               |         |
|          |          |             |             |               |         |
|          |          |             |             |               |         |
|          |          |             |             |               |         |
|          |          |             |             |               |         |

|                      |                    |             |
|----------------------|--------------------|-------------|
| Total As Recommended | Material Sub Total | \$ 140.00   |
|                      | Tax 9.00%          | \$ 12.60    |
|                      | Freight            | \$ 40.00    |
|                      | Labor              | \$ 1,538.00 |
|                      | Total Cost         | \$ 1,730.60 |

ATAC, Inc. 9037 Arrow Rte. Ste #160 Rancho Cucamonga, CA - (909) 941-0300

**14.3c Year-End Appropriation Transfers**

Under the provisions of EC 42600 and 42601, the governing board may authorize the County Superintendent of Schools to make year-end appropriation transfers as needed. Failure to make the authorization would run the risk of warrants not being processed if expenditures exceed budget categories and would result in an overdraft at the major object of expenditure level.

**RECOMMENDED MOTION:** That in accordance with Education Code Section 42600 and 42601, the County Superintendent of Schools is authorized to make appropriation transfers at the close of the school year 2013-2014 to permit payment of obligations of the District incurred during the school year as follows:

- 1<sup>st</sup> Source: Between major objects of expenditures
- 2<sup>nd</sup> Source: From unassigned fund balances, if any
- 3<sup>rd</sup> Source: From committed fund balances
- 4<sup>th</sup> Source: From assigned fund balances

**Moved by:**

**Seconded by:**

**Vote:**



SCHOOL DISTRICTS WITH ADA ABOVE EC 41301 LEVEL\*  
YEAR-END APPROPRIATION TRANSFERS

TO: Los Angeles County Office of Education  
Division of School Financial Services  
Accounting Section, EC 2<sup>nd</sup> Floor  
Attn: Bert Rodriguez

FROM: Culver City Unified School District  
\_\_\_\_\_ No Appropriation Transfer is Requested  
 X  Appropriation Transfers are Authorized

Our school district has ADA equal to or above the level specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby approves to authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2013-14 school year to permit the payment of obligations of the district incurred during such school year.

Please identify sources by entering 1, 2, 3, or 4 to indicate 1st source, 2nd source, 3rd source or 4th source.

Authorization approved by governing board for transfers:

- 1  Between major objects of expenditure
- 2  From unassigned fund balances, if any
- 3  From committed fund balances
- 4  From assigned fund balances

Signature: \_\_\_\_\_ Date  May 13 , 2014  
Clerk of the Governing Board

Submitted by:  Mary Soto  Date  May 14 , 2014

E-mail address (required):  marysoto@ccusd.org

\*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please return completed form to let us know your intent.



5/13/14  
14.4a

**BOARD REPORT**

**14.4a Second Reading and Approval of Revised Board Policy/Administrative Regulation 4113, Assignment**

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the District on a regular basis. District Administration recommends approval of Revised Board Policy 4113, Assignment to reflect federal and state law.

RECOMMENDED MOTION: That the Board of Education approves Revised Board Policy, 4113, Assignment.

Moved by:

Seconded by:

Vote:

## Certificated Personnel

### Assignment

In order to serve the best interests of students and the educational program, the Governing Board authorizes the Superintendent or designee to assign certificated personnel to positions for which their preparation, certification, experience and aptitude qualify them.

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 - Special Education Staff)

(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement or Board Policy.

(cf. 4141/4241- Collective Bargaining Agreement)

### Assignment to Courses/Classes

The Superintendent or designee shall assign teachers to courses based on the grade level and subject matter authorized by their credentials.

When there is no credential authorization requirement for teaching an elective course, the Superintendent or designee shall select the credentialed teacher whose knowledge and skills best prepare him/her to provide instruction in that subject.

~~Teachers shall be assigned who are assigned to teach core academic subjects shall meet the requirements in of the Title I and non-Title I programs in accordance with the requirements of the No Child Left Behind Act (NCLB) pertaining to teacher qualifications: of highly qualified teachers. (20 USC 6319, 7801; 5 CCR 6100-6126)~~

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. ~~6171 - Title I Programs~~ Teacher Qualifications Under the No Child Left Behind Act)

~~The Superintendent or designee may assign holders of a credential other than an emergency permit a teacher, with their his/her consent, to a position teach subjects outside their his/her credential authorization in departmentalized classes. when specifically authorized by law or regulation, and in accordance with the local teaching assignment options described in the Commission on Teacher Credentialing's Administrator's Assignment Manual. The Superintendent or designee shall, with the assistance of subject matter specialist, develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. (Education Code 44258.3) Assignments made pursuant to Education code 44256, 44258.2, and 44263 shall be annually approved by Board resolution. In such cases, the Superintendent or designee shall reference in district records the statue or regulation under which the assignment is authorized.~~

(cf. 3580 - District Records)

The Superintendent or designee shall periodically report to the Board on any teacher misassignments assignments or vacancies, including the number and type of assignments made outside a teacher's credential authorization through a local teaching assignment option. He/she shall report to the Board the results of the County Superintendent's review of district misassignments and vacancies, and shall provide Whenever district misassignments and vacancies are reviewed by the County Superintendent of Schools or Commission on Teacher Credentialing, as applicable, the Superintendent or designee shall report the results to the Board and shall provide recommendations for remedying any identified issues.

(cf. 1312.4 – Williams Uniform Complaint Procedures)

#### Equitable Distribution of Qualified Teachers

In order to ensure that highly qualified and experienced teachers are equitable distributed among district schools, including those with higher than average levels of low-income, minority, and/or academically underperforming students, the Superintendent or designee shall:

1. Verify that all teachers of core academic subjects possess the qualifications of highly qualified teachers as required by NCLB or develop immediate and long-term solutions for ensuring that all core academic classes will be taught by highly qualified teachers
2. Not assign teachers with provisional internship permits, short-term staffing permits, or credential waivers to schools that have 40 percent or higher poverty or are ranked in deciles 1-3 on the statewide Academic Performance Index
3. Not place interns in high-poverty, low-performing schools in greater numbers than in schools with low poverty or higher academic achievement
4. Compare teacher retention rates across district schools and develop strategies to recruit and retain experienced and effective teachers in hard-to staff schools

The Superintendent or designee shall periodically report to the Board on any teacher misassignments.

~~The Superintendent or designee shall may establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach an one or more elective courses outside their credential authorization in an area for which they have special skills or preparation. (Education Code 44258.7)~~



**Committee on Assignments**

Legal Reference:

EDUCATION CODE

33126 School accountability report card

35035 Additional powers and duties of superintendent

35186 Complaint process

37616 Assignment of teachers to year-round schools

44225.6 Commission report to the legislature re: teachers

44250-44279 Credentials and assignments of teachers

44314 Subject matter programs, approved subjects

44395-44398 Incentives for assigning NBPTS-certified teachers to low-performing schools

44824 Assignment of teachers to weekend classes

44955 Reduction in number of employees

GOVERNMENT CODE

~~3543.2 Scope of representation (re transfer/reassignment)~~

CODE OF REGULATIONS, TITLE 5

6100-6125 Teacher qualifications, No Child Left Behind Act

80003-80005 Credential authorizations

80020-80020.5 Additional assignment authorizations

80335 Performance of unauthorized professional services

80339-80339.6 Unauthorized certificated employee assignment

UNITED STATES CODE, TITLE 20

6311 State plan

6319 Highly qualified teachers

6601-6651 Teacher and Principal Training and Recruiting Fund

7801 Definitions, highly qualified teacher

CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

Management Resources:

WEB SITES

Commission on Teacher Credentialing: <http://www.etc.ca.gov>

California Department of Education: <http://www.ede.ca.gov>

Policy

Adopted: October 21, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

Policy

Revised: December 12, 2004

Policy

Revised: May 17, 2005

## Certificated Personnel

### Assignment

#### Assignment to Departmentalized Classes Outside Credential Authorization

Any holder of a credential other than an emergency permit may be assigned, with his/her consent, to teach departmentalized classes in grades K-12 regardless of the designations on his/her teaching credential, provided that their subject matter knowledge is verified prior to the assignment. (Education Code 44258.3)

#### ~~Procedures for Verifying Subject Matter Knowledge~~

~~With the involvement of appropriate subject matter specialists, the Superintendent or designee~~  
~~Procedures for verifying a teacher's subject matter knowledge shall be developed and employ~~  
~~procedures for verifying the subject matter knowledge of teachers assigned to teach in~~  
~~departmentalized classes outside their credential authorization pursuant to Education Code 44258.3.~~  
implemented by the Superintendent or designee with the involvement of appropriate subject matter  
specialist, including For the purposes of these procedures, subject matter specialists are curriculum  
 specialists, resource teachers, classroom teachers certified to teach a subject, staff in regional  
 subject matter projects or curriculum institutes, or college faculty. (Education Code 44258.3)

~~(cf. 4112.2 – Certification)~~

~~(cf. 4112.21 – Interns)~~

~~(cf. 4112.22 – Staff Teaching Students of Limited English Proficiency)~~

~~(cf. 4112.23 – Special Education Staff)~~

Procedures to be used for this purpose shall specify: (Education Code 44258.3)

1. One or more of the following ways in which subject matter competence shall be assessed:
  - a. Observation by subject matter specialists
  - b. Oral interviews
  - c. Demonstration lessons
  - d. Presentation of curricular portfolios
  - e. Written examinations
2. Specific criteria and standards for verifying subject matter knowledge by any of the above methods. These criteria shall include, but need not be limited to, evidence of the individual's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject and the specific content of the district's course of study for the subject at the grade level to be taught.

(cf. 4115 – Evaluation/Supervision)

Whenever a teacher is assigned to teach departmentalized classes pursuant to Education Code 44258.3, the Superintendent or designee shall notify the exclusive representative of the district's certificated employees. (Education Code 44258.3)

(cf. 4140/4240 - Bargaining Units)

~~Verification of the subject matter competence of teachers assigned to core academic subjects in Title I and non-Title I programs shall be based on procedures and criteria specified in 5 CCR 6100-6115.~~

~~(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind Act)~~

Assignment to Elective Courses Outside Credential Authorization

A full-time teacher with special skills and preparation outside his/her credential authorization may, with his/her consent and the prior approval of a district committee on assignments, be assigned to teach an elective course in the area of the special skills or preparation, excluding a course in English, mathematics, science, or social studies. (Education Code 44258.7)

Assignment to Special Schedules

The Superintendent or designee shall make every reasonable effort to accommodate the preferences or certificated staff when assigning them to schools.

Regulation  
reviewed: October 21, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT  
Culver City, California

Regulation  
Revised: December 7, 2004

Regulation  
Revised: May 17, 2005